

REPORT TITLE: Q3 FINANCE AND PERFORMANCE REPORT

14 MARCH 2024

REPORT OF CABINET MEMBER: CLLR CUTLER – DEPUTY LEADER AND
CABINET MEMBER FOR FINANCE AND PERFORMANCE

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WARD(S): ALL

PURPOSE

The Council Plan sets out the strategic priorities of the council and this report and Appendix 1 provides a summary of the council's progress during the period 1 October 2023 to 31 December 2023 (Q3).

Appendix 2 provides a financial update for both the General Fund and Housing Revenue Account (HRA) as of 31 December 2023.

Appendix 3 provides the refreshed set of key performance indicators adopted in December 2022.

Appendix 4 includes highlight reports for each of the council's 'Tier 1' programmes and projects.

RECOMMENDATIONS

That Cabinet notes the progress achieved during quarter 3 of 2023/24 and endorses the contents of the report.

IMPLICATIONS:

1. COUNCIL PLAN OUTCOMES

This report forms part of the framework of performance and financial monitoring in place to provide an update on the progress being made against the projects and programmes supporting delivery of the priorities included in the Council Plan 2020-25.

All the information in this report, including the narratives in Appendix 1 relate to quarter 3; 1 October 2023 to 31 December 2023.

The council takes the opportunity to review the Council Plan on a periodic basis to make any necessary strategic changes. The current Council Plan was refreshed late 2022 and adopted by Council at its meeting in January 2023.

There were no significant changes in strategic direction, but the council proposed four areas of focus for the coming year, *cost of living support, greener faster, pride in place and listening better* all of which are detailed in this report. The refreshed set of key performance indicators adopted in December 2022 are presented in Appendix 3.

2. FINANCIAL IMPLICATIONS

There are no direct financial implications arising from the contents of this report. Almost all the programmes, projects and activities undertaken to deliver the priorities included in the Council Plan will have financial implications, some significant and these are agreed and reported separately before the commencement and during the project life cycle.

3. LEGAL AND PROCUREMENT IMPLICATIONS

To ensure effective council governance, Key Performance Indicators (KPIs) and performance reporting must be fit for purpose, monitored and managed. KPIs enable evidence based quantitative management reporting and highlight when performance falls below agreed targets for improvement plans including remedial actions to be agreed and implemented.

There are no legal and procurement implications arising directly from this report, though individual projects are subject to review by Legal Services and Procurement as and when necessary and where they require consideration of the council's Financial Procedure Rules, Contract Procedure Rules and Public Contracts Regulations 2015 (PCR2015).

4. WORKFORCE IMPLICATIONS

There are no direct workforce implications, however staff are engaged and actively working across all projects.

5. PROPERTY AND ASSET IMPLICATIONS

There are no property or asset implications directly, but council assets are used to deliver this work.

6. CONSULTATION AND COMMUNICATION

Cabinet members, Executive Leadership Board, Corporate Heads of Service and Service Leads have contributed to the content of this report.

This report and appendices were reviewed and considered by The Scrutiny Committee on 6 March 2024.

7. ENVIRONMENTAL CONSIDERATIONS

Many of the activities detailed in this report actively protect or enhance our environment and support the council and district to reduce its carbon impact. These will be considered as part of each detailed business justification case.

8. PUBLIC SECTOR EQUALITY DUTY

None arising from the content of the report. However, officers will need to consider the council's Public Sector Equality Duty and complete an Equality Impact Assessment on any specific recommendations or future decisions to be made.

This report is not making any decisions and is for noting and raising issues only.

9. DATA PROTECTION IMPACT ASSESSMENT

None required.

10. RISK MANAGEMENT

The council's Corporate Risk Register identifies the main risks associated with service delivery and performance and is reviewed by Executive Leadership Board (ELB) each quarter.

Risk	Mitigation	Opportunities
<p>Financial Exposure Budget deficit or unforeseen under or overspends.</p>	<p>Regular monitoring of budgets and financial position including forecasting to year end to avoid unplanned variations to the budget. Exceptional Inflation Reserve approved in July 2022 to offset financial impact of increased inflation and price rises of</p>	<p>Early notification of unplanned under/overspends through regular monitoring allows time for plans to be put in place to bring the finances back into line with budget forecast.</p>

Risk	Mitigation	Opportunities
	some commodities particularly in the construction industry and energy price pressures.	
Exposure to challenge	Legal resources are discussed with project leads.	Opportunity for the use of in-house resources able to input through the life of a project with local Winchester and cross council knowledge.
Innovation Improvement in service delivery.		KPIs used to evidence the need for innovation to improve service delivery
Reputation Ensuring that the council delivers the outcomes as set out in the Council Plan.	Regular monitoring and reporting of the progress the council is achieving against its priorities included in the Council Plan, including this report.	Work with communications team on press releases to promote and celebrate successes.
Achievement of outcome	Through the quarterly monitoring report, officers and members can monitor the progress of the priorities in the Council Plan.	Benefits of lessons learned from completed projects.
Property	Effective property management including carrying out timely repairs and maintenance ensures the council's property portfolio is fit for purpose.	Investment in property and building new council homes supports priorities included in the Council Plan
Community Support Lack of consultation and community engagement on significant projects that affect residents and can cause objections and lead to delay.	Regular consultation and engagement with stakeholders and residents regarding projects or policy changes.	Positive engagement and consultation can bring forward alternative options that might not have otherwise been considered.

Risk	Mitigation	Opportunities
Timescales Delays to project delivery can lead to increased cost and lost revenue.	Regular project monitoring undertaken to identify and resolve slippage.	Improve subsequent forward planning and identify bottle necks.
Project capacity - Availability of staff to deliver projects.	Resources to deliver projects are discussed at the project planning stage and agreed by the project board and monitored by the Programme and Capital Strategy Board.	Opportunities present themselves for staff to get involved in projects outside their normal role enabling them to expand their knowledge and skills base as well as working with others.
Other	None	None

11. SUPPORTING INFORMATION:

This report provides an update on the council's progress achieved against the priorities included in the Council Plan 2020-25 and KPIs. Information is also provided in the form of highlight reports (Appendix 4) that set out the progress of the council's 'Tier 1' projects. All information and data are as at the end of Q3 (31 December 2023).

The strategic key performance indicators included in Appendix 3 were adopted by Cabinet at its meeting on 14 December 2022 (Report CAB3370 refers). The purpose of the indicators is to demonstrate the progress achieved against the five priorities included in the Council Plan.

At the time that the refreshed Council Plan was adopted, Council also set out four areas of enhanced focus for the current year. Progress against the four areas of enhanced focus during quarter three is as follows:

Cost of living support

Pivoting our services and resources to support our residents, businesses and voluntary organisations with the cost-of-living crisis.

Citizen Advice Winchester District (CAWD) achieved the outcomes from the enhanced CoL funding, but still continue to provide support to people experiencing cost-of-living challenges. In Q3, CAWD helped 1470 people, a slight increase to Q2 and a significant increase of approximately 18% compared to the same period last year.

CA National has identified the five key cost-of-living issues as Personal Independent Payments (PIP), energy debts, energy, council tax arrears and charitable support. There were over 300 PIP issues in Q3 which is the most time-consuming area of advice and contributed to more than £650,000 of additional income secured for clients during the quarter.

Q3 showed a continued growth in outreach activity, with the following support provided via outreach services:

- *Sessions established at the new office in Wickham and a new regular drop-in session started at Bishops Waltham library, following the closure of the Bishop's Waltham office.*
- *34 outreach sessions held during Q3, with November the busiest outreach month ever for CAWD in terms of sessions and people seen. These were delivered via community settings across the district and enabled CAWD to reach a total of 356 people.*
- *'Advice First Aid' sessions were delivered to 18 individuals from 7 partner organisations to help them support and signpost their clients to help and advice. This has now been delivered to almost 60 organisations since 2020 and has increased the capacity of the community network to provide ongoing support.*

Council officers reviewed a further three applications to the second round of HCC's Household Support Fund. Two Winchester based organisations were awarded grants totalling £18,859 to support vulnerable residents with food and fuel poverty, bringing the total supported by the fund to eight with a total value of £52,525.

The Household Support Fund provided for a further round of food vouchers in October, totalling £313k to over 6,000 households in receipt of Council Tax Reduction (CTR) or Housing Benefit.

The dedicated section on the council's website with information for residents on cost-of-living support and advice, received 2,752 visits from 684 users during Q3, bringing total visits up to over 25,000 since the pages were launched. Facebook activity in Q3 involved nine shared posts and three original posts linking into cost-of-living work. The three original posts were viewed 6,031 times and engaged with 163 times.

In the October half term and Christmas break we offered families the additional option of receiving a bag of ambient food distributed via their child/ren's school, and/or eating in/ collecting daily take-away from Projects Cafe. Food parcels were

issued to 293 families via 6 primary schools, a nursery and Home Start located close by to the larger council estates across the district. 41 lunches were issued in October by Projects Cafe. The increased demand for ambient food parcels was met by partnership working with the Winchester Basics Bank.

A regular monthly Community Hub was launched at Unit 12, Winnall in November. Partner organisations included Citizens Advice, Stop Domestic Abuse, Utilitas and Itchen Valley College. A total of 6 people have accessed the Hub for support with maximising their income, reviewing benefit entitlement, rubbish collection, relationship and debt advice.

We continue to assist council and private rented tenants in maintaining their tenancies through support with budget plans and money management. Crisis food provision has provided FareShare food to tenants in immediate need, supplemented by food and fuel vouchers. We were able to support 22 households with food and fuel vouchers totalling £1,700. The food vouchers reach tenants within the hour, providing fast access to help which they can redeem at their closest supermarket. We gave out 12 emergency food parcels and 3 sanitary packs to families and single people in immediate need. A welfare fund supports tenants with items such as white goods and furniture as a last port of call and was able to assist 31 tenants with essential items totalling more than £13,166.

Across our support services for tenants, we were able to help them secure additional income totalling nearly £168,543.

Tenancy Sustainment	£133,027
Financial Inclusion	£350
Sheltered	£28,878

Greener faster

Adding weight to our commitment to achieve our net zero targets for 2024 and 2030.

The new CNAP focuses on 5 pathways: Reduce energy consumption; Reduce transport carbon emissions; Increase renewable energy generation / purchase; Carbon sequestration through nature-based solutions; and Support creation of local carbon credits. Progress is measured and will be reported publicly via the publication of a CNAP Annual Report. These are scrutinised by our Health and Environment Policy Committee.

The Retrofit Ready programme to the councils own homes began with letters being sent out to c.1600 households with an SAP rating of D and below, asking for expressions of interest in having an energy assessment carried out to check basic energy saving measures are present, or are to be installed, ahead of any future major retrofit works. 806 households responded. The Energy Assessments are well underway with 510 complete.

Our consultants Buro Happold continued to provide technical advice and options appraisals for the potential development of large scale renewable energy projects in the district. In December, the Health & Environment Committee considered a

report on the topic of renewable energy that included generation, consumption and delivery approaches.

The HCC Solar Together scheme, which aims to enable residents to purchase Photo Voltaic (PV) panels, closed in October 2023. Of 812 registrations, the Winchester district saw 185 residents accept quotations for Solar PV and eight for battery storage. Of these 193 acceptances, 181 have paid (94%) meaning WCC has seen the highest take-up in Hampshire for the scheme.

The Cultural Strategy stakeholder group met for a third time during the quarter, further sector workshops have taken place and there was a Members' briefing about the emerging themes and priorities which have now been agreed. A resident survey has attracted over 100 responses and the strategy is being written.

More than £120,000 of this year's Rural England Prosperity Funding has been allocated to four rural businesses across the Winchester district. The application period for £350,000 of next year's Rural England Prosperity Funding was 13 November 2023 to 5 January 2024, with decisions on funding awards in February 2024.

The Neighbourhood Services and Community Safety team have now taken delivery of 6 electric fleet vehicles. This will increase to 7 when the remaining petrol van is replaced with either a hybrid or electric vehicle upon lease renewal, meaning we will achieve our 100% goal for the service fleet vehicles to be carbon friendly.

Please refer to 'Vibrant Local Economy' section for details of free low carbon assessments and green business grants of between £5,000 and £10,000; both initiatives encourage local businesses to reduce their carbon footprint.

Pride in place

Making a visible difference to our places to delight residents and visitors.

100 new trees, known as 'whips' have been planted on St Giles Hill and were chosen for their ecological and biodiversity nature.

Winchester's Visitor Information Centre won the top award of gold at the Beautiful South Tourism awards which took place on 12 December.

A new memorial bench remembering those who died during the COVID 19 pandemic has been installed at the entrance to the Abbey Gardens playpark.

The Christmas lights switch on took place on 16 November followed by a range of festive activities that carried on into the New Year. The Christmas Market opened on 17 November.

New tourist information signs have been ordered for Winchester.

Two new bin stores have been installed: one in Bishop's Waltham at Lower Lane car park and a second at Basingwell car park. Works are planned to provide a new bin store in St Georges Street and a new one has been ordered for Cossack Lane, Winchester. As part of the agreed public toilet improvement strategy, a new cleaning regime has begun.

All the existing bins in the city centre have been replaced with new bins with the remaining serviceable units sent off for refurbishment so that they may be reused.

New bike parking has been provided in Broad Street, Alresford and new bike maintenance stations installed at Park and Ride South, Kings Walk and Middle Brook Street.

Working together with the Winchester BID, targeted graffiti removal has resulted in a marked decrease in new graffiti incidents in the city centre.

Listening better

Being more effective at hearing the voice of residents and enabling them to influence our decision-making.

A Survey was launched in October asking residents across the district to answer questions related to their recycling habits and what they would like to see in the future. This is to provide us with an insight into how residents recycle in their households, what prevents them from being able to recycle more and what they would like for the future.

The consultation on the councils Statement of Community Involvement (SCI) was opened on 10 October and ran until 21 November. The SCI is a guidance document which describes how people can get involved in the planning decision making process, how the council will encourage the local community to participate and how it will consult on planning matters. This includes how it will engage with groups and individuals such as members of the public, businesses, interest groups and organisations.

In November, the Neighbourhood Services and Community Safety Team undertook walkabouts in Stanmore and Kings Worthy to listen to concerns from residents around community issues in order that the council can work together with partners to resolve these issues.

A 'Welcome to the Neighbourhood' questionnaire was launched on 30 October to reduce the fear of crime and the incidence of crime and disorder. The questionnaire asked residents their views about where they live.

12. OTHER OPTIONS CONSIDERED AND REJECTED

This is a report for Cabinet to review the comments of the Scrutiny Committee and consider the activity of the council for the period October to December 2023.

BACKGROUND DOCUMENTS: -

Previous Committee Reports:

CAB3424 – Quarter 2 Finance and Performance Monitoring dated 13 December 2023.

Other Background Documents:

None.

APPENDICES:

Appendix 1: Council Plan 2020-25 progress update – Quarter 3, 1 October 2023 to 31 December 2023.

Appendix 2: Financial update to 31 December 2023.

Appendix 3: Strategic Key Performance Indicators Quarter 3 update.

Appendix 4: Programme and Project Management – Tier 1 project highlight reports Quarter 3 update.

COUNCIL PLAN 2020–25

Quarter 3 2023/24 Progress Update

Priority – Tackling the climate emergency and creating a greener district.

Dealing with the climate crisis and reaching carbon neutrality is the city council's overarching priority. Recent extreme weather events have demonstrated urgent action is needed to avoid catastrophic climate change and the associated nature crisis. We all need to play our part in tackling this challenge and hand our district to our children and grandchildren in a better state than it is now.

What we want to achieve:

- Winchester City Council to be carbon neutral by 2024.
- The Winchester district to be carbon neutral by 2030.
- Reduced energy demand and an increase in local renewable energy.
- Highly insulated homes with low energy bills.
- Homes and businesses protected against extreme climate events.
- Reduced levels of waste and increased recycling, exceeding national targets.
- Cleaner air than national targets.
- Everything most residents need in reach by foot, bike or public transport.
- Our district's natural habitats are safeguarded and enhanced.

Over the last quarter we have achieved the following:

- **Working with and enabling businesses, organisations and residents to deliver a clear plan to net zero guided by the Carbon Neutrality Roadmap for the district.**

Winchester City Council's network of Electric Vehicle charging points (EVCPs) stands at 60. Decisions on the further roll out of charge points will be made after more is known on the Local Electrical Vehicle Infrastructure (LEVI) funding.

Shared Prosperity Fund project with South Downs National Park Authority continues to develop carbon credits from tree planting within Winchester farm cluster via its Revive platform.

GEP Environmental has been commissioned to provide low carbon assessments for businesses to reduce their carbon footprint. By the end of December 2023 four business audits had taken place.

Green project grants were launched in December 2023. The grants will help businesses to reduce their carbon emissions and fund projects that deliver the five pathways for carbon reduction set out in the revised Carbon Neutrality Action Plan. They will also encourage businesses to carry out the work recommended in

the carbon audits such as measures to reduce energy consumption and increase renewable energy generation.

A Sustainable travel network event was held in Q3. Attendees include representatives from Hampshire and Isle of Wight Constabulary, Hampshire Hospitals NHS Trust, Everyone Active, Coopervision, University of Southampton, Go South Coast and Hampshire Culture Trust.

- **Retrofit our own council homes and work with others on schemes to provide insulation, energy efficient heating and home renewable energy to private homes.**

Council housing

The Retrofit Ready programme began with letters going out to c.1600 homes with an SAP rating of D and below asking for expressions of interest in having an energy assessment carried out to check basic energy saving measures are present, or are to be installed, ahead of any future major retrofit works. 806 households responded. The Energy Assessments are well underway with 510 complete.

The Retrofit programmes have developed during the course of 2023-2024 from improvements to a few properties to a target of +500 properties. These improvements reflect Winchester City Council's fabric first approach; however some heating surveys were carried out early in 2023. It has been agreed that any new programmes would reflect the Fabric first approach and/or whole house improvements where funding and approval is obtained. The Retrofit strategy will develop into heating upgrades once Winchester City Council have obtained a reasonable fabric baseline on majority of its properties.

The following workstreams of the energy improvement measures on the Retrofit Ready delivery programme are underway:

- *Loft Insulation top-up and ventilation*
- *Cavity Wall Insulation extract and install.*
- *Conservation Area – Single Glazed Window Replacements*
- *Conservation Area – Single Glazed Doors*
- *On void homes loft top-ups and ventilation improvements are now being carried out to houses, bungalows and top-floor flats as they become empty, along with cavity wall insulation to houses and bungalows.*

A pilot project is now being progressed to look at energy retrofit work to a pair of the council's post-war system-built, Pre-cast Reinforced Concrete (PRC) homes. The specification and drawings are being prepared for these typically hard to treat properties, where the existing steel and concrete structure has to be checked and repaired, and the external panels, depending on the system, are treated or removed, before constructing insulated masonry walls around the fabric. In most cases this could not be done with residents in-situ, so there is much disruption to consider, but the outcome is a home insulated to current standards, offering reduced energy bills and a 50-year plus design life.

With regards to the Social Housing Decarbonisation Fund (SHDF), the funding bid to BEIS was successful as already publicised to improve 369 properties to SAP C. The majority is for loft insulation top-ups, plus whole house retrofits to 19 Swedish timber frame homes. The programme is currently being delivered with Loft Insulation delivery commencing week commencing 29.01.2024 and Swedish Cottages delivery beginning September 2024. The predicted outcome from the 2-year SHDF work and the Retrofit Ready delivery programme, depending on tenant uptake, is that over 20% of SAP D homes could be lifted into SAP 'C', which will be key progress towards the councils' 2030 climate targets.

To maximise the tenant uptake on these works a dedicated engagement project is underway on tenant advice and information. A digital tenant survey and focus group have already been undertaken, and local forums have been held in villages for those receiving the Swedish cottages retrofit works. A communication strategy is in development and a dedicated resident liaison officer is joining the Housing team soon. A project is also underway to review and update online resources for home energy saving and retrofit information on the council's website.

Private sector housing

The HUG1 and LAD3 schemes have now finished. The government's Sustainable Warmth funding schemes from HUG2 funding that launched in July 2023 and will run until March 2025, provides funding to owner/occupiers and tenants of privately owned/rented homes who meet the required criteria.

At the end of Q3 we received 55 applications from private homeowners and landlords for the HUG2 and Great British Insulation Schemes funding and spent £23,720. Three properties have been completed and 25 measures are actively in progress. These measures include loft insulation, park home floor and wall insulation and Solar PV. Some applications may include several measures.

Out of the 55 applications received, 29 have been cancelled due to various reasons, including the applicant opting out, evidence not received, income too high and measures not suitable for applicants' property.

- **Build our own buildings to the highest possible environmental standards.**

A decarbonisation review of the council campus buildings is currently being undertaken. This includes Guildhall; West Wing; City Offices; Cipher House; Unit F Bar End Road (F2 Store); and Magdalen Hill Cemetery Lodge. External consultants have completed their surveys and are currently preparing their reports.

Construction continued on the new KGV pavilion in Highcliffe which aims to achieve a BREEAM rating of Excellent and will include a number of sustainable measures comprising of solar panels; green roof; air source heat pumps; and a number of other efficient fixture and fittings. The building will be completed during Q1 2024.

The installation of an air source heat pump to Magdalen Hill Cemetery Lodge is now complete and operating well, which will reduce the energy consumption of the building and the associated carbon emission.

- **Promote recycling and increase what can be recycled, including food waste.**

The government announced its 'Simpler Recycling' results of the consultation in October, and the city council have been working with Project Integra and Hampshire County Council to understand the implications of this.

In addition the council completed a resident survey with 8,740 responses, which showed that residents are keen to do more recycling, for it to be simpler to do, and that they were open to additional types of recycling.

The council also completed modelling of various options for systems moving forward, and as a result of these activities, is preparing a report to HEP in January 2024 and to Cabinet in Feb 2024, setting out the proposed preferred approach, although mindful of the need to work with the County Council and other Project Integra partners, to come up with a solution which is preferred overall.

Away from the development of future strategies, the recycling rate and amount of residual waste produced per kilogram per head increased, and the authority is on track to exceed previous levels by the end of the year.

- **Switch council vehicles to low and zero-carbon fuels**

Work on the decarbonisation of the Park and Ride bus service and waste collection service can be found in the 'Greener Faster' work in paragraph 11 of this report.

Initial work is underway to explore using Hydrotreated Vegetable Oil (HVO) instead of Diesel Engine Road Vehicle (DERV) to decarbonise the current waste and recycling vehicles. Further information can be found in the Future of Waste and Recycling highlight report in Appendix 3.

- **Continue working with Hampshire County Council to deliver the City of Winchester Movement Strategy and prioritise walking, cycling and public transport throughout the district.**

Work is progressing on the district wide and city local cycling and walking infrastructure plans. Officers are considering funding sources and bids to support scheme implementation. Some smaller active travel schemes are planned to start towards the spring. These include pedestrian improvements on Romsey Road and Worthy Road and some city centre cycle schemes aimed at making it easier for cyclists to traverse the one-way system.

- **Deliver the Air Quality Management Action Plan**

Commencement on work to develop and adopt a new Air Quality Strategy (AQS) - reviewing the impact of adopting more stringent air quality standards across the district in line with government policy [LAQM-Policy-Guidance-2022.pdf](https://www.defra.gov.uk/publications/default.aspx?id=13222) ([defra.gov.uk](https://www.defra.gov.uk)). It is expected that a new AQS will be adopted by April 2024.

- **Agree a local plan which delivers low carbon homes, increased biodiversity and 20-minute neighbourhoods.**

Officers are in the process of finalising their recommendations on the comments that have been submitted on the draft Regulation 18 Local Plan that includes policies on low carbon homes, biodiversity net gain and 20-minute neighbourhoods.

Consultants were appointed to assist with analysing the technical comments that were submitted on Policy CN3 (Energy efficiency) and to recommend a way forward in terms of a Local Plan policy on embodied carbon. The updated wording of this policy has been shared internally with Members. However, on 13 December 2023 the Government issued a Written Ministerial Statement (WMS) on 'Planning Local Energy Efficiency Standards Update'. In light of this WMS and in order to understand and find a way forward in terms of the wording of the policy for the Regulation 19 Local Plan, Officers are currently liaising with:

- *Other Local Planning Authorities.*
- *The Town and Country Planning Association.*
- *The Royal Town Planning Institute.*
- *The Planning Advisory Services.*
- *Local Government Association; and*
- *WinACC.*

- **Continue to roll out our Biodiversity Action Plan**

Biodiversity Net Gain (BNG) update training was delivered in October to officers working in Planning Management, Strategic Planning, Housing and Estates, NERT and Historic Environment teams. The mandatory BNG requirement commences in February 2024 for all major applications, and from April for small sites.

A Biodiversity Net Gain update was delivered to the Planning Agent Forum in December with agents aware of the requirements.

A project was initiated with Partnership for Urban South Hampshire (PfSH) on the subject of "Biodiversity Net Gain potential on council land." This is linked to work on carbon sequestration on council land – work has been initiated with the consultant Arcadian, to assess potential. Meetings were held with Basingstoke & Deane and Eastleigh Councils to understand their work in this regard.

A report titled "Ecological Sites" HEP036 was taken to Health and Environment Policy Committee in December with support for updating of the Winchester

Biodiversity Action Plan (BAP) and incorporation of BNG and Local Nature Recovery Strategies (LNRS).

100 new trees were planted at St Giles Hill with WCC officers and the Friends of St Giles Hill Group, successfully improving the resilience of the tree stock and engaging residents with the strategies involved including the BAP and the CNAP.

In collaboration with the enforcement team a breach of the Hedgerow Regulations Act was resolved with replanting undertaken.

Priority – Living Well

We want all residents to live healthy and fulfilled lives, to feel safe and secure in their neighbourhood, and enjoy the recreational and cultural opportunities that the district offers. We want to ensure the district offers the right facilities to support good physical and mental health for all ages and abilities.

What We Want To Achieve:

- Support for those most affected by the cost of living.
- Reduced health inequalities, tackling the environmental, financial and housing problems that most affect those with the biggest health challenges.
- Attractive public spaces where people feel safe and secure.
- Well-used and maintained public facilities and green spaces with space to play.
- A wide range of physical and cultural activities for all ages and abilities.
- Increased opportunities for active travel.
- Close work with local charities and voluntary organisations helping those most in need.

Over the last quarter we have achieved the following:

- **Focus on the most disadvantaged areas, communities and groups, supporting a greater diversity of residents.**

Homes for Ukraine Scheme

A further 9 Ukrainian families (16 individuals) moved to Winchester district. This brings the total of arrivals to 279 families (560 individuals), of which 319 guests remain with their hosts.

The Community Liaison Officer for Ukraine received and supported 91 enquiries, including 22 people through the independent support forum and 18 others through the bi-weekly online drop-ins during Q3. We continue to provide confidential advice, guidance and support via one-to-one assistance, online and face-to-face, for both hosts and guests.

The Winchester Ukrainian Cultural Association was formed, with support from Winchester City Council and Community First. All members are Ukrainians living in Winchester district and they have already built up nearly 150 followers through their social media channels. They hosted a Christmas event at the Guildhall in December that included a Ukrainian-English concert, a Vertep or Ukrainian nativity performance, a photo zone with Ukrainian attire and authentic Ukrainian cuisine. The event attracted hundreds of attendees and the group will now be a focal point for Ukrainians in Winchester to develop their own events and activities.

As part of their contract outcomes Community First also assisted to engage five new Ukrainian speaking volunteers, who can provide translation services at events and in support of work with multiple agencies.

During Q3 we awarded a further 64 grants totalling £32,000 from the Independent Support Fund, which offers financial support of up to £500 per Ukrainian individual for a specific need that helps them with living independently and integrating with their local communities. This includes laptops, phones, English lessons and other qualifications and afterschool activities for children. To date we have awarded 157 grants, totalling £78,574. Grant surgeries were held online and face-to-face during October, attended by about 25 people at each session.

A further nine Ukrainian guests commenced a 16-week peer-to-peer wellbeing support programme. Following the success of the weekly pilot sessions provided by the Olive Branch, a contract was awarded through to March 2025 to continue supporting people particularly affected by the trauma of their experiences.

Grants to enable targeted support.

Mid-year reviews were carried out during Q3 with the 16 organisations in receipt of core funding through the Strategic and Priority Outcomes Funds. The reviews monitor delivery against grant objectives, give advice about other funding opportunities and help signpost to other organisations where collaboration might be beneficial. Achievements during the year to date with this funding include:

- Streetreach expanded activities at Unit 12 during Q3, enabling their detached youth work to be supplemented by additional bespoke sessions for older young people not in education or training.*
- Winchester Youth Counselling is adapting their services to address the growing number of young people on the waiting list. During Q3 virtual support was made available and in Q4 drop-in sessions will be launched to reduce pressure on appointments.*
- Winchester Home-Start supported 88 families and are seeing high levels of isolation, with 79% of families reporting this as a concern, but 75% of clients report an improvement in their circumstances after 6 months of support from the charity.*

A further round of district and town small grants was considered during Q3, with 6 applications received and 3 awarded that totalled £2,385. The two community focused grants are:

- A community Christmas event in Whiteley.*
- A new monthly advocacy group for Winchester GoLD to support people with learning disabilities.*

Health improvement

The Active Lifestyle programme of classes and bespoke activities for people with long-term health is operated by Winchester City Primary Care Network (PCN) and Everyone Active (EA). There were 46 referrals made to the PCN, and 101 made to EA, meaning that since the opening of the new leisure centre in 2021 there have been 805 referrals made. Community classes for people with long-term health conditions had a throughput of 1,057 attendees during the quarter.

We delivered a football project at eight locations across the district during October half-term, including three in Winchester and five in the market towns and villages. 322 places were filled across the week by 122 different children. We also ran a half-term dance academy for primary school age children at venues in Wickham and Whiteley, which attracted more female participants and saw 119 places filled across the week by 21 different children. Across the two programmes, 12% of children were eligible for free school meals and 11% were deemed 'inactive' by their parents.

Parkrun events in Winchester and Whiteley continue to attract large numbers. During Q3, Winchester adult parkrun had a throughput of 4,849, with the junior parkrun throughput at 1,045 and Whiteley adult parkrun at 3,015.

- **Support residents in need through our Cost of Living response and the distribution of new government funding, including Council Tax Support Fund payments, Energy Bills Support and Alternative Fuel Payment schemes.**

HCC's Household Support fund – a further three applications have been reviewed. Two Winchester organisations awarded £18,859 to support vulnerable tenants with food and fuel. Total supported by the fund is now eight with total value of £52,525.

Food Vouchers – a further round of food vouchers issued to over 6,000 households in receipt of Council Tax Reduction (CTR) or Housing Benefit totalling £313,000.

The dedicated section on the council's website with information for residents on cost-of-living support and advice, received 2752 visits from 684 users during Q3, bringing total visits up to over 25,000 since the pages were launched. Facebook activity in Q3 involved nine shared posts and three original posts linking into cost-of-living work. The three original posts were viewed 6031 times and engaged with 163 times.

During the October half term and Christmas break we offered families the additional option of receiving a bag of ambient food, distributed via their child/ren's school, and/or eating in/ collecting daily take-away from Projects Café.

Food parcels were issued to 293 families via 6 primary schools, a nursery and Home Start located close by to the larger council estates across the district. 41 lunches were issued in October by Projects Café.

A regular monthly Community Hub in Winnall was launched in November. A total of 6 people accessed the Hub for support with maximising income, reviewing benefit entitlement, rubbish collection, relationship and debt advice.

Council and private rented tenant support to assist in maintaining their tenancies continues. Crisis food provision has provided FareShare food to tenants in immediate need, supplemented by food and fuel vouchers. We were able to support 22 households with food and fuel vouchers totalling £1,700. We gave out 12 emergency food parcels and 3 sanitary packs to families and single people in immediate need. A welfare fund supports tenants with items such as white

goods and furniture as a last port of call and was able to assist 31 tenants with essential items totalling more than £13,166.

- **Work closely with the police and other partners to address anti-social behaviour (ASB) and improve community safety.**

The police have successfully applied for six Criminal Behaviour Order (CBOs) within this quarter (nine in the year to date). CBOs are granted on the back of other criminal charges such as shoplifting and carry their own local sanctions.

The Community Safety Partnership (CSP) is seeing significant decreases in reports of ASB in the high street. During this period one Community Protection Warning and three Community Protections Notices were breached, all for begging. Partners have agreed to undertake individual Multi Agency

Risk Management (MARM) meetings, aiming to develop bespoke action plans for those individuals who are linked to street-based activity, identifying the most effective support and intervention available to address their behaviour.

The team worked collaboratively with three neighbouring CSP's (New Forest, Test Valley & Southampton) to develop a Home Office Safer Streets five grant fund application around Violence Against Women and Girls (VAWG). We were successful in that application, for Winchester this means we will be sharing the resource of a VAWG coordinator to deliver education and training (Winchester secondary schools and door staff) alongside initiatives /enforcement that manages incidents related to public place and the night-time economy (BID, WCC Licensing, Universities x2 School of Arts, Winchester, Student Union, CCTV, Police etc). In addition, the CSP supported two successful Office of the Police and Crime Commissioner (OPCC) applications; a youth mentoring project (Yellow Brick Road – legacy project) and additional youth outreach to strengthen Winchester coverage (Street Reach).

Partner ops/collaboration across the district through five Street meets and one police and partner rough sleeper operation. The five street meets were arranged in response to reports of ASB and concerns being raised by residents. During these events partnership officers promoted how to report ASB and provided feedback to the community on action that was being undertaken to address their concerns, they engaged with over 100 residents during this period. During a rough sleeper's operation (Operation Helicon), three individuals were found and signposted to relevant agencies for support.

The team (ASB lead and one Community Engagement Officer) carried out 65 targeted patrols (41 town forum, 24 across the wider district) to provide a visible presence and safety reassurance to communities, in addition to the visible presence offered by neighbourhood services officers patrolling and undertaking health and safety inspections across our housing sites.

The city council employs a dedicated ASB lead within the Neighbourhood Services & Community Safety team to cover the Winchester district, working alongside the Housing Tenancy team who also deal directly with ASB related concerns for council tenants. During this period, the ASB lead received 39 reports of ASB 14 via online report forms from Your Winchester and 25 direct to the ASB

officer via email or telephone call. Of those 39 reports, three required no further action, two reported anonymously, one linked to a case being managed by Housing Tenancy in conjunction with the ASB lead, six reports were linked to ongoing cases or hotspot locations, 22 cases were referred to other internal or external partners who were best placed to manage to the reported concern. The five remaining cases were managed by the ASB lead.

The Neighbourhood Services & Community Safety Team take a collaborated approach to partnership working and have supported the Estate Improvement Officer in three specific locations with the aim of designing out crime. In addition, the team have supported housing tenancy in community reassurance activity, specifically for a tenancy related hot spot location. There are currently four ASB hot spot locations, actions plans have been put in place to address the ASB at these locations, three of those are now being reviewed for closure in the coming month.

- **Partner with the new NHS local bodies to address the health and well-being needs of priority communities and priority populations.**

£217,000 of Community Infrastructure Levy (CIL) funding was approved in November towards the cost of establishing temporary consulting rooms at Bishops Waltham Doctor's Surgery.

The council are working in partnership with Assura on the new St Clements surgery development. Construction work progressed well during quarter three with the completion of the steel frame and floor decking and the near completion of the roof. Work is on track to be completed by end of August as planned. A News updated along with the latest site photo's is available on the projects microsite. <https://www.stclementsmedicalbuild.co.uk/>.

The quarterly community wellbeing forum attracted 24 voluntary and community group representatives to link with each other and agencies to support and promote existing projects and to enable progress in new initiatives. This quarter's topic was supporting over 50s and those with long term conditions in physical activity.

The council also partnered with Everyone Active for the leisure centre's first health and wellbeing event in October, with the aim to promote the services of local and national health organisations. 57 people attended and met representatives from providers including Sport in Mind, Winchester Primary Care Network, Smokefree Hampshire, Southern Health NHS Foundation Trust, Solent Mond, Energise Me, Diabetes Prevention, Wessex Cancer Trust, Hampshire ICB and Dementia Care.

- **Offering and supporting a wide range of inclusive and accessible activities across the district including investment in our leisure centres, sports grounds, parks and play areas.**

WSLP continued to perform well. Monthly figures for health and fitness membership reaching their highest level since the centre opened, and swimming lessons and total visits during Q3 were the highest for a quarter since the centre

opened. The overall attendance during Q3 was 287,617 of which 36.8% were concessionary visits (105,824).

Construction of a new pavilion at KGV playing fields in Highcliffe has continued, with completion expected in March 2024.

Planning permission was granted in November for an artificial turf pitch at Winchester City Football Club and Cabinet in December approved a further £100k of CIL funding, bringing the total to £300k. A decision will be made by the Football Foundation in January 2024 on funding in excess of £1M towards the project.

£200,000 of CIL funding was approved in November towards the cost of the redevelopment of Waterloo Leisure Centre, which provides access to health and leisure facilities for people living in the south of the Winchester district.

A further 13 community projects across the district also received funding of between £10,000 and £50,000 for benefits including community centre upgrades, energy efficiency measures and play equipment. This included inclusive play equipment at Memorial Park in Compton, upgraded allotment facilities in Swanmore and improved community facilities at St Barnabas Church in Weeke.

- **Make it more attractive to use active travel, with new cycle and walkways and secure bike parking.**

Additional bike parking has recently been installed in New Alresford town centre.

Our active travel officer is continuing to work with a variety of groups to encourage and facilitate active travel options. The draft Local Cycling and Walking Infrastructure plan for the district is progressing and is due to go out to public consultation in May 2024 while the City LCWIP is also being developed further and some stakeholder engagement is due to take place.

- **Develop Local Plan policies that promote healthy lifestyles in healthy surroundings: giving access to green spaces, protecting countryside and controlling urban development.**

Following the draft Regulation 18 Local Plan consultation, ongoing work is being carried out by officers on analysing the feedback in respect of the policy on promoting Biodiversity and the Natural Environment.

Discussions and work with the statutory agencies and neighbouring Local Planning Authorities is ongoing as part of the work on Statement of Common Grounds.

Priority - Homes For All

Housing in our district is expensive and young people and families often struggle to find and retain suitable accommodation they can afford, particularly at a time when costs are rising steeply. We are focused on providing homes for all in the Winchester district – homes that are affordable, sustainable, with low energy usage and low bills, and built in the right areas for our changing communities.

What We Want To Achieve:

- More young people and families living and working in our district.
- All homes to be energy efficient and affordable to run.
- Diverse, healthy and cohesive communities - not just homes.
- Increasing the availability of housing for young people and key workers.
- Support to help people stay in their homes.
- No-one sleeping rough, except by choice.

Over the last quarter we have achieved the following:

- **Building significantly more homes ourselves, with a target to build 1,000 new homes by 2030.**

By the end of Quarter 3 the council had completed 193 homes (of the 1000 home target). A further 82 homes are on site with completion expected by March 2024.

The Winnall scheme of 76 new homes will be handed over for occupation on the 31 January 2024, it will consist of 41 flats for the Venta Living (Council's Housing Company) and 35 shared ownership flats and houses. Additional works to the existing flats and the external landscaping will be complete by March 2024.

The pilot Passivhaus Plus project consisting of 6 flats at Southbrook Cottages, Micheldever has been delayed (primarily due to material shortages) but is scheduled for completion in March 2024.

Unfortunately planning permission was refused for Dyson Drive, Abbots Barton in November 2023, however The Corner House scheme of 6 flats is due to be considered by planning in February 2024.

- **Strengthening our Local Plan to ensure the right mix of homes is built for all sectors of our society, including young people.**

Following the draft Regulation 18 Local Plan consultation, ongoing work is being carried out by officers on analysing the feedback in respect of the policy on promoting high quality and well-designed places.

Discussions are ongoing with Planning Inspectorate for England (PINS) on the availability of the Inspector to hold a second PINS Advisory meeting.

- **Creating a new Winchester Housing Company to address the limited supply of affordable private rented housing.**

Practical completion of the block at Winnall has been confirmed as 31 January with first occupation anticipated from mid-late February.

Soft marketing of the units has resulted in a steady flow of early interest which is being followed up ahead of formal tenancy applications and the viewing of vacant units.

Officers are working closely with the Venta Living Ltd board of directors to ensure that the lease between the council and VLL, along with other key documents, are finalised.

Board of director training was delivered in December 2023 by solicitors Trowers and Hamlins.

Operational processes are well-developed with housing management and financial accounting software now procured.

The VLL website has been live since late October, albeit with some elements still under construction – <https://www.ventaliving.co.uk>

- **Providing support for our homeless and most vulnerable people by working directly and in partnership with the voluntary sector**

During the quarter, the housing options service.

- *Accepted 37 prevention cases.*
- *Accepted 45 Relief cases.*
- *Closed 40 general advice cases.*
- *Prevented 33 cases from homelessness.*
- *Relieved 25 cases from homelessness*
- *Received 30 Duty to Refers*
- *1 Rough Sleepers at the end of quarter 3*

HCC have published plans to reduce their budget deficit, and this includes a proposal to cut all social inclusion funding that funds the support element for West View (Stage 1 accommodation), Sussex Street (Stage 2 accommodation) and The Beacon. This puts 49 bedspaces at risk. Public consultation opens in January 2024 with a final decision due in November 2024. Officers are looking at the impact this will have on homelessness, especially supply of future accommodation within the Winchester district and will be taking a report to EHP on 20th February 2024 with initial findings and options for exploration.

SWEP was called once this quarter this quarter, due to storms and cold weather, 2 individuals accessed it.

The annual rough sleepers count was conducted across Hampshire on 21 November and the council's return has been independently verified and submitted. There is currently an embargo on the submissions, and they are due to be published Spring 2024. The council received a 'green' rag rating from Homeless Link on how it had conducted the rough sleepers count.

The Housing Options team received two call outs over the Christmas period when the offices were closed. Both were found not to be homeless or at risk of homelessness and did not require further support.

The council has housed 27 Ukrainian families and 1 Afghan family into Local Authority Housing Fund (LAHF) properties from round 1. The Home Office has matched a further Afghan family to a property acquired in round 2. The council was successful in obtaining LAHF & HCC funding to bring 59 Colebrook Street back into use to house 6 single Ukrainian households who would otherwise be homeless.

The resettlement team are identifying empty properties that can be used for temporary accommodation, 1 King Harold Court, an old Wardens property was identified. This has been brought back into use and can house up to 3 Ukrainians. HCC paid for all the costs associated with this. The team have identified a second property and have started the process.

Update on Ukraine families

- *24 households moved on.*
- *1 returned to Ukraine.*
- *8 went into private rented accommodation.*
- *4 moved out of area.*
- *5 were housed into social housing.*
- *4 rematches to new hosts*
- *2 placed into temporary accommodation.*

There are currently 2 Ukrainian Households threatened with homelessness. One has been offered temporary accommodation at King Harold Court but is trying to find herself her new host. The second family has been offered a LAHF property.

- **Helping vulnerable residents struggling with the rising cost of living to stay in their homes.**

The council received £86,000 from HCC as part of the DWP household support fund to assist with exceptional housing circumstances and costs. £23,985 was disbursed assisting 18 households in Quarter 3.

A round of food vouchers were sent in October 2023, totalling £313k to over 6,000 households in receipt of Council Tax Reduction (CTR) or Housing Benefit

- **Using targeted Disability Facilities Grants to help people adapt their homes as their needs change.**

In quarter 3 the team received 30 new applications, 34 applications were assessed and approved, and 26 adaptations were started/completed.

- **Moving the energy efficiency of new and existing homes towards zero carbon**

The Retrofit Ready programme began with letters going out to c.1600 homes with an SAP rating of D and below asking for expressions of interest in having an energy assessment carried out to check basic energy saving measures are present, or are to be installed, ahead of any future major retrofit works. 806 households responded. The Energy Assessments are underway with 510 complete.

The Retrofit programmes have developed during the course of the 2023-2024 from improvements to a few properties to a target of +500 properties. These improvements reflect Winchester City Council's fabric first approach; however some heating surveys were carried out early in 2023. It has been agreed that any new programmes would reflect the Fabric first approach and/or whole house improvements where funding and approval is obtained. The Retrofit strategy will develop into heating upgrades once Winchester City Council have obtained a reasonable fabric baseline on majority of its properties.

The Retrofit Project Board monitors delivery of the Retrofit programmes and a full update is to be presented at Housing Committee in February 2024.

Priority – Vibrant Local Economy

Our urban and rural areas are home to a host of successful businesses and enterprises. Following the pandemic, employment levels remain high but fresh challenges now face our business community.

The changing face of the high street, increasing costs, labour shortages and tackling climate change are forcing businesses to quickly adapt.

What We Want To Achieve:

- A stronger, greener, more sustainable local economy.
- New and renovated offices and workspaces to meet changing business needs in areas with sustainable transport links.
- More young people choosing to live and work in the district.
- Our city, market towns and rural areas all have a distinctive and competitive offer.
- Existing businesses are supported and new and relocating businesses attracted.

Over the last quarter we have achieved the following:

- **Implement our Green Economic Development Strategy to deliver green growth.**

As part of the data gathering for the Green Economic Development Strategy (GEDS) the team have commissioned an economic intelligence dashboard. The December 2023 edition was published here:

www.winchester.gov.uk/business/economic-development. The preliminary estimate of economic growth suggests that the Winchester economy was broadly flat in the third quarter and broadly in line with the national average. Survey evidence from Winchester Business Improvement District (BID) barometer suggests that business sentiment in Winchester increased in October compared to July.

The Co-Mentoring Scheme pilot is now complete with three successful mentoring pairs taking part. The scheme connects creative and traditionally non-creative enterprises to share knowledge and build connections. The feedback from businesses taking part has been positive including an event company receiving help with their business model and a non-creative business gaining support on their marketing. The next steps are to launch the full scheme and deliver creative speakers at existing non-creative networking events and meetings and vice-versa.

A new initiative to provide businesses with free help to reduce their carbon footprint was launched in November. This support includes a free carbon footprint assessment, a bespoke carbon reduction plan and help with finding funding. Winnall based GEP environmental has been commissioned to provide the service. By the end of December 2023 four business audits have taken place with a further three planned for early January 2024.

Green project grants were launched in December 2023. The grants help businesses to reduce their carbon emissions and fund projects that deliver the five pathways for carbon reduction set out in the revised Carbon Neutrality Action Plan. They also encourage businesses to carry out the work recommended in the carbon assessments such as measures to reduce energy consumption and increase renewable energy generation. All seven businesses who have already taken part in the low carbon assessments have been contacted to encourage grant take up.

£96,000 of the government's UK Shared Prosperity Funding has been allocated to seven internal and external projects to support businesses and community organisations across the district. External and internal applications have also been completed for 2024/25 UKSP projects with a deadline of 12 January 2024 and decisions for funding in February 2024.

- **Take action to attract investment to:**

- **Tackle run-down and derelict areas.**

The vacant property register featured on the corporate website: www.winchester.gov.uk/business/invest-in-winchester has been used to assist with four investment enquires and there have been 84 hits to the web page. The register is being promoted to businesses wishing to expand via the Winchester Business Bulletin and Tourism Industry news.

- **Create new cultural and creative spaces.**

The vacant property register is also being promoted to cultural and creative organisations via the Arts News which is circulated to 450 creatives. It has also been promoted to creatives looking for spaces at Cultural Strategy stakeholder workshops.

- **Support new business and create new jobs.**

The second Jobs and Opportunities Fair organised in partnership with Winchester Job Centre plus, took place on 23 November at Winchester Sports and Leisure Park. A wide range of companies and small businesses were represented at 37 stalls including Community First, Winchester Citizens Advice, Hampshire and Isle of Wight Constabulary, Hampshire County Council, Home Instead, Sodexo and Newbury Building Society. The event was free for Winchester district based businesses to attend and gave them the opportunity to connect with almost 300 local jobs seekers and residents. This second event also provided support for residents to find vital cost of living support through the attendance of Winchester district Citizens Advice.



The council works closely with contractors to create employment and skills plans to help create employment opportunity for residents of the Winchester district. All large-scale planning applications (10 or more houses/1000sq.m plus floor space) require an employment and skills plan. The employment and skills plan template has been updated to encourage and capture training in sustainable construction. For further information visit:

www.winchester.gov.uk/business/employment/employment-and-skills-plans

Wates, who have been building the council's new homes in Winnall to efficient 'Passivhaus' standard, have produced their final product impact report which summarises the benefits to the local community in employment and training opportunities and support for the local economy between October 2021 and March 2024.



EMPLOYMENT AND TRAINING

People that have benefitted from employment and skills initiatives	206
Local people employed on the project (including apprentices)	27
Number of training/employment weeks created	1,545
Hours invested in employment and skills on this project	9,401
Value of Wates investment into skills and employment	£517,005
TOMs value delivered from skills and employment	£719,914



ECONOMY

Spend with SME (small and medium enterprise) businesses on the project	£14,729,646
Spend with Social Enterprises on the project	£33,682
Economic benefit generated for the local community	£7,363,783
TOMs value delivered through investing in local growth/business	£5,540,579

- **Work with partners to promote and develop our unique cultural, heritage and natural environment assets.**

Promotions

<i>Visit Winchester: multi-channel marketing campaigns</i>	
<i>October half term, markets, autumn walks and bike rides, winter getaways and Christmas in Winchester</i>	
<i>Visit Winchester website</i>	<i>141,000 up 12% compared with Q2 in 2023</i>
<i>social media platforms,</i>	<i>Over 20.7k followers across Facebook, Instagram, Threads, LinkedIn, TikTok and YouTube, up 5% from Q2 in 2023).</i>
<i>business to consumer e-newsletters</i>	<i>21 December 'Season's greetings from all at Visit Winchester (mailchi.mp)', 16 November 'Get ready for Christmas in Winchester (mailchi.mp)' and 19 October 'Get ready for a spook-tacular half term (mailchi.mp)' with an average open rate of 35%.</i>
<i>Christmas: marketing campaigns and activities</i>	
<i>www.christmasinwinchester.co.uk</i>	<i>encouraging visitors and residents to shop, eat and enjoy festive activities across the district</i>

<p><i>Social media platforms</i></p>	<p><i>Facebook and Instagram increased by 77% compared with the 2022 campaign period (13 November – 31 December, 23,634, 2022 versus 101,00, 2023) as a result of boosting posts through Facebook advertising.</i></p>
<p><i>12 days of Christmas' prize draw</i></p>	<p><i>This competition supported and promoted local businesses offering the prizes including Exton Park, The Swan Hotel Alresford, Theatre Royal Winchester, Hampshire Cultural Trust and Marwell.</i></p> <p><i>1,096 entrants.</i></p> <p><i>14 Facebook and Instagram posts related to the competition had a combined total of 24,139 impressions.</i></p> <p><i>The blog post listed all prizes and competition details and received 137 page views from 30 November – 14 December</i></p>
<p><i>Business to business e-newsletter</i></p>	<p><i>18 December (The latest industry news from Visit Winchester (mailchi.mp)) and 6 November (The latest industry news from Visit Winchester (mailchi.mp)).</i></p> <p><i>Key stories included announcing the GOLD regional tourism award for the Winchester Visitor Information Centre as well as latest results from Visit Winchester campaigns, PR coverage, Visit Winchester's website development project, 'Glowing Galaxies' light event and updates from the council including free low carbon assessments and the co-mentor scheme.</i></p>
<p><i>PR Activity</i></p>	<p><i>PR coverage achieved this quarter has included features in i News (https://inews.co.uk/inews-lifestyle/travel/uk-christmas-markets-train-winter-exeter-edinburgh-2740216), Love Exploring (https://www.loveexploring.com/gallerylist/78978/the-uks-most-magical-christmas-experiences-for-this-year) and The Times (The Crown season 6 filming locations: all the places you can visit (thetimes.co.uk))</i></p>
<p><i>Sector Engagement</i></p>	<p><i>Winchester City Council has co-ordinated the quarterly delivery of the Attractions Forum and Discover Winchester Partnership. The council has also been represented at Tourism Management Institute Annual Convention,</i></p>

	<p><i>Destination Alliance, LGA Visitor Economy Leadership sessions, Tourism South East Members Forum and Visit Hampshire Tourism Officers meeting, debating topical subjects including data management, digital marketing, sustainability campaigns, visitor behaviour, accessibility, business support.</i></p>
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Work continues with partners across the county to mobilise plans to celebrate and promote the anniversary of Jane Austen's birth. The cross county group met in October to update on events and discuss opportunities for collaboration, linkages and support. The marketing group met in November to continue work on the communications and marketing plan (both groups co-ordinated and chaired by the council).

The council has appointed destination marketing technology company 'Destination Core' to review and redevelop the existing Visit Winchester website. The refreshed site, launching in the spring, will offer an improved user experience, provide businesses with enhanced opportunities to showcase their activities and continue to influence visitors to choose Winchester district as a destination of choice.

The Visitor Information Centre won GOLD in the Visitor Information Centre of the year category at the Beautiful South Awards, operated by Tourism South East. Visitor footfall has continued to grow throughout the year and has this quarter reached over 100,000 visitors year to date, becoming more closely aligned with pre-pandemic levels of activity.

Culture & Arts

Three issues of Arts News were sent to 440 subscribers. The November issue attracted 59.8 % opens and 10.2% clicks. As well as regular what's on and jobs and opportunities the issues promoted: Winchester Poetry Festival, art exhibitions and workshops, Beautiful South Tourism Awards, Low carbon assessments, film competition, funding opportunities, Cultural Education Partnership, the Cultural Strategy and Christmas Market, individual artists and organisations. The November Cultural Networking event, held at South Downs Social, attracted 30 attendees. The next event will take place at The Chesil theatre in January.

A contractor has been engaging with groups and residents in the West of Waterlooville / Berewood development to inform the renewed Public Art programme. The St Maurice's war memorial is in production and the 'planning an event' page of WCC's website has had a content refresh with new guidelines and toolkits created to support event and festival organisers.

- **Work with businesses, local universities and colleges to position Winchester as a centre for digital, creative and knowledge based industries.**

Elected members took part in two Global Entrepreneurs events as part of Global Entrepreneurs week at the University of Winchester including an evening event held in Kings Worthy focusing on enhancing our entrepreneurial ecosystem in the Winchester district. Events taking place across the week included Top 5

Considerations in Starting Your Own Business, The Place to Become an Entrepreneur and Transformational Entrepreneurship. The council helped the University promote these events and held meetings with the university to ensure the opportunity supported both students and businesses in the digital, creative and knowledge based industries.

Officers met with the University of Winchester's Head of External Engagement and Partners to discuss future working, including the delivery of UK Shared Prosperity programmes, and The Future World of Work conference that was taking place at the University in January 2024.

- **Use Local Plan policies, our own housing programme and developments such as Central Winchester Regeneration to help provide homes attractive and affordable to younger workers.**

A further 35 shared ownership flats and houses were completed at the Winnall scheme and will be ready for ownership in January.

Work with the councils CWR development partner, Jigsaw by Partnerships and Places, to identify opportunities to provide a suitable and affordable residential offer for younger people as the scheme design progresses.

- **Increase the attractiveness of all our high streets.**

A tender for the procurement of an operator for the Winchester Street Markets Management Company is being prepared. To support this a new street markets operating policy, was considered at Winchester Town Forum and the Business and Housing Policy Committee. It was adopted by Cabinet in October.

- **Provide tailored, sector specific business support.**

Three editions of the regular Winchester Business Bulletin have been produced and circulated. These provided information for businesses to access funding, intelligence from the Economic Dashboard, advice on carbon reduction measures along with a range of business opportunities offered by the council and external partners. The bulletin is circulated to over 1,000 businesses and with an average open rate of 53.6% and click rate of 11.8% across the three editions in the last quarter.

- **Promote independent businesses and encourage start-ups.**

The Winchester Business Bulletin includes a 'Business of the Month' feature which in the last quarter promoted independent businesses such as River Coffee Roasters and Projects Winchester.

Rural local businesses were targeted in November and December 2023, to apply for next year's Rural England Prosperity Funding (see Go Greener Faster section for more information) with 'supporting local businesses' as one of the key priorities for the fund. This was achieved through:

- *social media campaigns and press releases*
- *business bulletins*
- *giving presentations at business networks such as the Hampshire Chamber of Commerce Business Strategy Group*

- *using the UKSP board to spread the message to their contacts and*
- *holding clinics and surgeries*

This resulted in four applications from local businesses which are currently being assessed with funding decisions in February 2024.

- **Work with partners to help disadvantaged groups including the homeless and refugees access work.**

A Ukrainian Support Officer whose role is to support our Ukrainian guests to smoothly transition into living independently and sustainable employment started in December 2023.

A translator was provided for our Ukrainian guests to attend the Jobs and Opportunities Fair in November to find out about employment opportunities and to receive cost of living advice.

Priority – Your Services, Your Voice

We will continue to provide high quality, good value, resilient services that are continuously improving to address the changing needs and expectations of residents, tenants, visitors, businesses and not-for-profit organisations across our district – and are accessible to all whatever their circumstances.

We will give all our residents the opportunity to make their voice heard and be able to understand how the council makes its decisions.

What We Want To Achieve:

- An open, transparent, inclusive and enabling council.
- Improved satisfaction for our services.
- Good value compared to other similar authorities.
- Continuous improvement in cost-effectiveness.
- High accessibility and usage of our services.
- Constructive and effective partnerships across the district.
- A balanced budget and stable council finances.

Over the last quarter we have achieved the following:

- **Continuously improving processes that:**
 - **Involve the public, businesses, stakeholders and ward councillors earlier in the design, deliberation and decision-making process.**

The consultation on the councils Statement of Community Involvement (SCI) was opened on 10 October and ran until 21 November. The SCI is a guidance document which describes how people can get involved in the planning decision making process, how the council will encourage the local community to participate and how it will consult on planning matters. This includes how it will engage with groups and individuals such as members of the public, businesses, interest groups and organisations.

A Survey was launched in October asking residents across the district to answer questions related to their recycling habits and what they would like to see in the future. This is to provide us with an insight into how residents recycle in their households, what prevents them from being able to recycle more and what they would like for the future. There were over 8740 responses.

The Neighbourhood Services and Community Safety Team carried out walkabouts in Stanmore and Kings Worthy to listen to the concerns of residents around community issues.

A 'Welcome to the Neighbourhood' questionnaire was launched on 30 October to reduce the fear of crime and the incidence of crime and disorder. The questionnaire asked residents for their views about where they live.

- **Effectively respond to and learn from complaints and feedback to drive service improvement.**

In relation to the data reported against YSYV5 shown in Appendix 3, the percentage of closed complaints either partially or fully upheld increased from 58% in Q2 to 63% in Q3.

- **Embed effective partnership working with the community, voluntary groups and organisations, local businesses, our suppliers and other public bodies.**

Central Winchester Regeneration drop in sessions held between October and December for members of the public to meet with the councils development partner, Jigsaw (Partnership and Places) to listen to the thoughts and hopes of those interested in the future regeneration of the city.

Winchester Community Safety Partnership (CSP) aims to work across the district with both the voluntary sector and statutory partners to deliver on its objectives.

Award winning local architect 'Design Engine' appointed to develop a concept masterplan for the Station Approach area. Design Engine who has offices in Winchester, is committed on working closely with local people and businesses throughout the development of the concept master plan. Public engagement sessions will begin in Summer 2024.

- **Cut cost and focus spending where it makes the biggest difference.**

During October, further TC25 drop-in sessions were held with staff to share their ideas on ways to save money and improve services.

The Programme Manager started in November on a two year secondment.

Star Chamber meetings with CHoS's were held in November / December and the TC25 project ideas for further exploration were agreed and review Initiation documents drafted.

- **Successfully establish a new Equality, Diversity & Inclusion Forum**

. The Vice President of Winchester School of Art/Southampton University will be the guest speaker and will present on equality, accountability, and social justice. A short report summarising the equality impact assessments completed in 2023 has also been prepared and will be presented for discussion at this meeting.

- **Transparent and publicly visible performance measures which drive improved satisfaction and performance.**

The member led Performance Panel reviews this quarterly performance report and the notes from these meetings are presented to The Scrutiny Committee and available to the public via publication on the council's website.

This report provides data against the set of strategic key performance indicators that were approved by Cabinet in December 2022 (Report CAB3370 refers).

Each of the quarterly performance indicator reports are published on the council's website under the Open Data heading -Strategic Key Performance Indicators - Winchester City Council.

Where appropriate key performance indicators are updated to reflect the most appropriate metrics for service delivery.

- **More effective use of technology to make it simpler and easier to deal with the council and its delivery partners while reducing cost.**

Digital transformation is a key strand of the TC25 programme and arising from the Star Chamber meetings held before the end of 2023, several proposals for digital service redesign were discussed and will be progressed over the next two years.

- **Focus on accessibility and inclusiveness to ensure our decision-making and services are accessible to and usable by all.**

During Q3, eight equality impact assessments were completed and published in committee reports to ensure our decision-making process duly considers equality and inclusion. This includes assessments on the Statement of Community Involvement, the council's Housing Strategy, Winchester City Street Market's operating policy, and the decision to refurbish and bring back into use the 59 Colebrook Street property. The assessment for the council's Housing Strategy was particularly good practice as it involved a group of officers from across departments coming together as "critical friends" to assess both the content and format of the document in question and utilise both local and national datasets to do so.

A task and finish group met regularly during Q3 to develop an extended equality impact assessment for the council's DAHA (domestic abuse) work and cooperatively write a section for the policy on our commitments to intersectionality and anti-racism. There are plans to use this network to discuss wider council EDI projects in the new year, such as streamlining the council's approach to translation and interpretation services.

- **A wider diversity of residents and businesses involved in ensuring our services work for all.**

The Equality, Diversity and Inclusion Forum continues to act as a successful platform for diverse members of our community to share their experiences of equality and diversity within and beyond the services we provide.

- **Investing in our staff and making the most of their skills and talents**

Staff have continued to engage with Carbon Literacy training which led to the council being awarded the Carbon Literate Organisation Silver accreditation in December 2024, one of only 5 councils in the country to achieve this standard.

Training in project management; Health and Safety; and political awareness have been put in place for employees.

Employees have used the 'Skill gate' learning system to access on-line training, including rolling out new mandatory training to support employees responding to disclosure of domestic abuse.

Employees have used their skill and talents to contribute ideas to the TC25 programme.

- **Keeping Council Tax increases below inflation**

The Council Tax increase for 2023/24 was approved by Council at 2.65% in February 2023 (CAB3388 refers).

FINANCIAL UPDATE

As of 31 December 2023

This section presents a summary of the council's financial position as of 31 December 2023 regarding the General Fund and Housing Revenue Account budgets.

General Fund Revenue

Summary

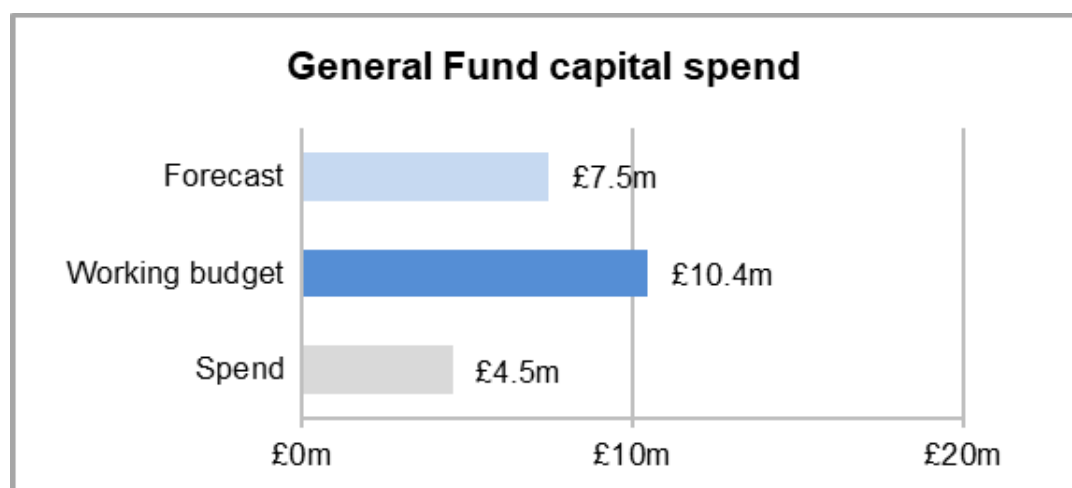
1. A balanced 2023/24 budget was set by Council in February 2023 (CAB3388 refers).
2. During quarter 3 there were further reductions in the level of inflation with December CPI reducing to 4%. This is in line with current estimates which are +6.7% in 2024/25, in part due to certain major contracts uplifting midway through 2023/24 and reducing to 4% in 2025/26.
3. Given the significant uncertainty during budget setting 2023/24 and year-end 2022/23 a number of prudent assumptions were made based on the best available information at that time. This was particularly so in relation to investment property where it was estimated that rental income may reduce by £300k and that some rent reviews may not be achieved. Close management and monitoring of this position have led to a revised favourable forecast of £650k for 2023/24 (£300k of this is baseline and £350k one-off).
4. NNDR appeals on WCC properties (notably the RPLC site) have successfully reduced NNDR costs by a baseline £300k.
5. Net interest receivable is subject to potentially significant variance against budget. The latest forecast, taking into account item 8 interest to the HRA, shows a forecast general fund interest of c£0.5m for 2023/24 compared to a budget of £0.9m. This forecast takes into account latest balance and interest rate forecasts and the high proportion of overall forecast interest going to the HRA based on HRA cash forecasts.
6. A number of income forecasts have now been revised for 2023/24 which are showing lower than budgeted income in relation to: Planning Fees, Building Control, Pest Control, Market Income, and Land Charges Income. However slightly higher than budgeted income is forecast for Recycling and Garden Waste Income.
7. The above updated forecasts give a total forecast 2023/24 favourable budget variance of £0.53m. These estimates have been incorporated into the budget process and reflected in CAB3444 where there is expected to be an ongoing baseline impact.

General Fund Budget Forecast 2023/24 (£000)

	Expenditure	Income	NET
Environment	18,046	(11,257)	6,788
Living Well	5,789	(1,251)	4,538
Homes for All	2,332	(145)	2,186
Vibrant Local Economy	1,951	(634)	1,317
Your Services, Your Voice	8,914	(2,027)	6,887
TOTAL before funding	37,031	(15,315)	21,716
TOTAL funding			(22,246)
FORECAST BUDGET UNDERSPEND			(530)
of which (net):			
Baseline			(330)
One-off			(200)

General Fund Capital

1. General Fund capital expenditure to the end of December was £4.5m of which the majority relates to the following: KGV Pavilion (£1.74m) and Disabled Facilities grants (£1.15m). In addition, improvements were made to King's Walk (£0.29m), works commenced on Friarsgate demolition (£0.38m), the North Walls play area refurbishment was completed (£0.15m), and stabilisation works were completed to St Giles Hill (£0.16m). There have been small amounts of expenditure on several other projects.
2. Capital budgets for 2023/24 were revised for brought forward balances and other changes, such as reforecasting, as part of the General Fund 2022/23 outturn reported to September cabinet (CAB3416 refers). Due to the nature of capital expenditure, there is always a risk of programme slippage particularly in respect of projects that have yet to commence. As part of the February 2024 budget setting process there have been further revisions to the forecast such as a reforecast of the drawdown of CIL funded community grants.
3. The full year budget and forecast below excludes £4m in respect of the Strategic Asset Purchase scheme (SAPS). This budget will only be spent if suitable assets are identified. There have been no SAPS purchases to date in 2023/24 and none are expected in the current financial year.



4. Key items of expenditure in Q1-Q3 2023/24:

- **King George V (KGV) Pavilion**

Total Budget: £3.3m

Exp: Prior years £0.79m

Q1-Q3 £1.74m

Total £2.53m

Work on the new pavilion is well underway and is expected to be complete by early 2024. It replaces two out-dated, underused, and inaccessible pavilions with a single larger, accessible, modern facility designed with sustainability and carbon saving measures. The new pavilion will benefit communities across the city and district and looks to support the development of 'grass roots' football, with a particular focus on women's, girls,' and youth football.

- **Disabled Facilities Grants**

Total Budget: £1.23m

Expenditure: recurring annually Q1-Q3 £1.15m

During the period 1 April to 30 September £1,152,000 of grants were paid over. It is likely that the total grants paid over in 2023/24 will exceed the annual grant from government. However, any excess will be funded from DFG grant unapplied in previous years.

Such grants enable residents of private and/or social housing who are disabled or have a mobility or other limiting condition to apply for adaptations to be undertaken in their home. Adaptations can include the installation of stair lifts, level access showers, kitchen adaptations or ramping etc. and enable residents to remain in their homes rather than having to move, go into hospital, or into residential care.

- **King's Walk improvements**

Total Budget: £385,000

Exp: Prior years £68,000 Q1-Q3 £299,000 Total £367,000

Enhancements have been made to King's Walk to improve the experience for shoppers and to increase footfall. The work included improving the appearance of the façade and entrance as well as enhancing open spaces. The exterior has been painted and lighting improved, and a new sign has been installed at the entrance.

- **St Giles Hill stabilisation works**

Total Budget: £180,000

Exp: Prior years £0 Q1-Q3 £162,000 Total £162,000

Works to stabilise the chalk face backing on Matley's Yard have been completed. Matley's Yard is the site of light industrial units owned by the council and the work has become necessary following a partial collapse in December 2022.

Housing Revenue Account 2023/24

Forecast as at December 23

	Housing Revenue Account					Notes
	Budget		Forecast			
	Income	Expenditure	Net contribution / (spend)	Full Year Forecast	Full Year Variance	
	£'000	£'000	£'000	£'000	£'000	
<u>HRA Revenue</u>						
Rent, Service Charges and Other Income	31,406	0	31,406	31,724	318	1).
Housing Management General	164	(6,507)	(6,343)	(6,114)	229	2).
Housing Management Special	1,155	(3,567)	(2,412)	(1,996)	416	3).
Repairs (including Administration)	101	(8,002)	(7,901)	(10,640)	(2,739)	4).
External Interest	0	(6,857)	(6,857)	(5,235)	1,622	5).
Contribution to Major Repair Costs (depreciation)	0	(8,821)	(8,821)	(9,340)	(519)	6).
Surplus / (Deficit)	32,826	(33,753)	(927)	(1,600)	(673)	
Working Balance at 1 April 2023			15,354	15,354	0	
Add Surplus / (Deficit)			(927)	(1,600)	(673)	
Forecast Working Balance at 31 March 2024			14,427	13,754	(673)	

Summary

The HRA revenue budget for 2023-24 was approved in February and is a deficit budget with a budgeted call on HRA Reserves of £0.909m. The forecast position at period 9 is a negative variance of £0.673m, resulting in forecast HRA year-end general reserves now decreasing from £15.354m to £13.754m.

As previously explained in closing the 2022-23 accounts it was necessary to recognise a one-off accrual of £1.394m, this has been further increased by another £0.688m in this quarter. The total accrual of £2.1m will now be reversed out of revenue in 2024-25 and lead to a corresponding increase in HRA reserves.

Although the headline performance reported above is a negative variance, excluding the reversal of this new accrual the actual underlying performance is a forecast breakeven position.

At Period 9 the following major variances are reported: -

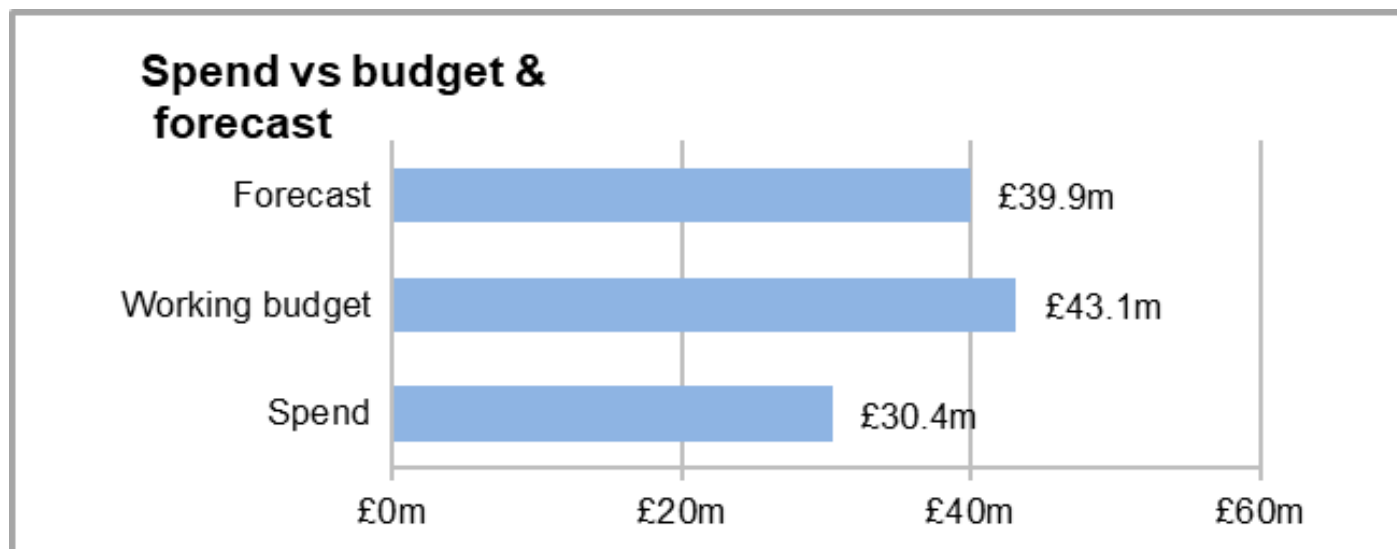
1. **Rent, Service charges and other income** – a favourable variance of £0.318m – this is made up of two items an improved performance on rental income £0.353m offset by an adverse variance on interest on balances £0.061m (see 4 below)
2. **Housing Management General** – As a result of the high level of vacant posts the employee budget is currently forecast to underspend by £0.228m, in addition there are other budget underspends £0.060m, offset by the increased cost of council tax on vacant properties £0.072m.
3. **Housing Management Special** - there is a net underspend here of £0.416m – this largely the result of two underspends TA is underspending by £189k largely down to the move to utilise general needs housing and the reduction in voids, and an underspend on sheltered housing of £189k this is largely down to forecast underspends on utility bills.
4. **Repairs** – Overall there is now a projected overspend of £2.769m, which includes the £0.688m accrual. The Underlying overspend on repairs is forecast to be £2.051m there is a projected overspend of £1.246m on responsive revenue repairs, £0.856m overspend on Void repairs and £0.120m on cyclic repairs.. The revenue budget is significantly overspent due to a high number of urgent works to clean damp and mould but most significantly the payment of an aged RPI reconciliation to Osborne reflects the large part of the overspend. Osborne has submitted a claim for unpaid RPI which dates back 10 years. It is only in recent years that RPI has become a factor with increases in inflation.
5. **External Interest** -There is a forecast favourable variance here of £1.622m. This represents the underspend on the budget for external interest payable in 2023-24. The forecast outturn on the approved capital programme for 2023-24 is now c.£39.9m and the requirement to borrow is £18.9m with current interest rates for long term PWLB HRA borrowing at c.4.75%

(26 Jan 2024). The HRA is now forecast to have £57.7m of borrowing requirement. The intention at present is to fund this in the short term from internal borrowing from HRA cash backed reserves unless interest rates fall to more affordable levels.

6. **Contribution to major repairs costs (depreciation)** – This is the required depreciation charge to revenue that in turn creates the funding pot for major repairs. Following the closing of accounts for 2022-23 it is apparent that there has been a material increase in the likely replacement cost of components that drives the calculation of depreciation. This variance will set aside the same amount of funding as was required in 202-23 to fund depreciation.

HRA Capital Spend

The revised HRA Capital budget for 2023/24 is £42.2m and includes additional budget provision brought forward from future years new homes unallocated budget towards the LAHF property acquisitions approved by CAB3402 and CAB3420. At period 9 the spend to date against the HRA revised budget was £30.4m or 70%. The revised forecast is £39.9m reflecting the fact that the property acquisitions have been made within the grant envelope, that one potential property is in the General Fund, and that two acquisitions will be exchanged in 2024/25.



HRA Capital Programme			
Budget	Forecast	Variance	Notes

	£'000	£'000	£'000	
<u>HRA Capital Programme</u>				
Housing Major Works	(6,102)	(6,550)	(448)	1).
Improvements and Upgrades	(370)	6	376	2).
Other Capital Spend	(4,623)	(3,308)	1,315	3).
New Build Programme	(32,027)	(30,052)	1,975	4).
Total Capital Spend	<u>(43,122)</u>	<u>(39,904)</u>	3,218	

1. Housing Major Works

The reasons for this forecast overspend is an increase in works to remediate damp and mould through internal wall insulation works. This is an ongoing situation and is likely to absorb funding in future years. In addition, at the beginning of the year a large order of roofing tiles was purchased to ensure continuation of supply. Previous years were underspent due to a scarcity with sourcing roofing tiles. The tiles are in storage and will be used on future roof replacement works. Whilst completing EICR inspections, new regulations relating to smoke detector installations are being applied which has seen an increase in spend that was not defined in budget setting at the start of the year. There has been a significant increase in works to voids which in part relates to the LHAF project which has seen major funding of properties acquired for this project. Also there has been many kitchen replacements in voids which is being closely monitored.

There has been a growing call for extensions to homes to facilitate adaptations for residents to be able to live more comfortably in their homes. This has led to an overspend this year. Whilst there is close monitoring on referrals from HCC this is largely responsive so not always straightforward to forecast.

The process by which capital budgets are monitored in this area is being reviewed to ensure that closer scrutiny is applied to budget monitoring and forecasting.

2. Improvements and upgrades

Spend in this area will be below budget. This area of activity is to be reviewed in the last quarter of 2024/5 and a new programme developed in 2025/6.

3. Other capital spend.

The climate change budget will be considerably underspent this year £0.968m as the team expands in numbers and the expertise increase. Residents are somewhat reticent with having works undertaken which has prompted a more detailed engagement programme to encourage residents to accommodate the works. Although there has been an increase in the spend on fire safety works following the completion of fire risk assessments, but the budget is still forecast to underspend by £0.271m. There has been a growing call for extensions to homes to facilitate adaptations for residents to be able to live more comfortably in their homes. This has led to a forecast overspend this year of £0.108m. Whilst there is close monitoring on referrals from HCC this is largely responsive so not always straightforward to forecast.

4. New Build Programme

The reported variance of £1.975m is largely the result of three scheme variances - Winnall +£0.350m, and LAHF property acquisitions (1.498m) and Nutrient Mitigation £0.085m.




STRATEGIC KEY PERFORMANCE INDICATORS REPORT

This table provides the data against the set of strategic key performance indicators that were approved by Cabinet in December 2022.

This set includes a combination of long-range trackers and real time measures and gives an overview of how the council is performing.

Where targets or standards have been set, a RAG status has been included and a commentary is given at the end of each priority section.

Performance indicators without targets are used as measures only of either demand or activity and a RAG status is not included. Where this is the case, "Measure Only" has been provided in place of the target.

RAG Parameters:	
	This actual data for this performance indicator is meeting or exceeding target
	The actual data for this performance indicator is below target but within 5% of the target
	The actual data for this performance indicator is below target by more than 5%





Figures and percentages are representative of status at end of the reporting quarter, either as a total at end of quarter; cumulative total; or percentage average across that quarter.

PRIORITY: TACKLING THE CLIMATE EMERGENCY & CREATING A GREENER DISTRICT

Long range trackers (Annual)

No.	Performance measure	Cabinet member (Cllr)	Lead Director	2019-20	2020-21	2021-22	2022-23	Target 22/23	Status
TCE1	Carbon emissions for the council (tonnes)	Learney	Dawn Adey	4,268	2,810	4,147	Not yet available	1,873	n/a
TCE2	Carbon emissions for the district (tonnes)	Learney	Dawn Adey	579,700	506,900	456,210	Not yet available	2022: 405,520	n/a

Practical real-time measures (Quarterly)

No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q3 - 22/23	Q4 - 22/23	Q1 - 23/24	Q2 - 23/24	Q3 - 23/24	Target 23/24	Status
TCE3	% of household waste sent for reuse, recycling and composting	Learney	Simon Hendey	38.70%	35.07%	43.24%	42.70%	38.53%	35.87%	
TCE4	Residual household waste kg / household (average per hh)	Learney	Simon Hendey	105.01	106.37	101.51	102.00	102.53	<450 kg/hh pa	
TCE5	Energy usage (kWh) corporate buildings: Electricity	Learney	Simon Hendey	161,866	130,336	131,647	125,340	164,739	Measure only	n/a
TCE6	Energy usage (kWh) corporate buildings: Gas	Learney	Simon Hendey	163,404	254,925	84,981	26,644	180,191	Measure only	n/a
TCE7	Retrofit adjustments – total number of houses	Westwood	Simon Hendey	Programme commenced 2 May 2023			230 properties assessed	226	439	
TCE8	Retrofit adjustments – total number of measures completed	Westwood	Simon Hendey	Programme commenced 2 May 2023			See comments	301	914	
TCE9	Renewable energy generated (kWh) from solar panels	Learney	Simon Hendey	32,042	44,148	158,836	121,809	33,138	Measure only	n/a

INSIGHTS & COMMENTS – Tackling the Climate Emergency & Creating a Greener District

TCE1/TCE2

Emissions of 4,147 tCO₂e for the council in 2020/21 were significantly lower than expected due to the impact of the COVID-19 pandemic, therefore an increase in 2021/22 was unavoidable as activity returned to normal; Data is released annually in arrears.

TCE3/TCE4

Positive performance and heading towards an annual recycling rate which is higher than previous years. Reflects good service delivery from waste contractor, plus favourable weather conditions.

TCE5/TCE6

Actual consumption figures relate to electricity and gas usage at the City Offices complex (City Offices, main Guildhall plus West Wing); West Wing meter however is not separated so includes all usage in that building, therefore will also incorporate the university usage. We recharge them a percentage for the cost of this, but for metering purposes it is all currently one meter. City Offices reading also includes the CAB and NHS offices who are recharged a percentage for the costs, but the metering includes all usage. Central Depot figures were also included up until May 23 but have been zero since.

These consumption figures reflect the seasonal nature of demand.

TCE7/ TCE8

Refer to “Retrofit our own council homes and work with others on schemes to provide insulation, energy efficient heating and home renewable energy to private homes” section in main report.

TCE9

Data reported relates to: WCC Sites (City Offices, Cipher House, Vaultex, Bishops Waltham depot), Winchester Sport and Leisure Park, Biff and Marwell Zoo.







Solar generation down in Q3 as expected due to seasonal reduction in hours of sunshine. Unseasonable weather in July, along with reduced sunlight hours in Q2, have contributed to lower than expected generation in that period also.




PRIORITY: LIVING WELL

Long range trackers (Annual)

No.	Performance measure	Cabinet member (Cllr)	Lead Director	2019-20	2020-21	2021-22	2022-23	Target 23/24	Status
LW1	% of adults participating in 150+ mins of sport or physical activity per week within the Winchester district	Becker	Dawn Adey	71%	73.7%	73.0%	Not yet available	73%	
LW2	Number of unemployed (source: Economic Activity data)	Thompson	Dawn Adey	n/a	1,800	1,700	1,235	1,700	

Practical real-time measures (Quarterly)

No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q3 - 22/23	Q4 - 22/23	Q1 - 23/24	Q2 - 23/24	Q3 - 23/24	Target 23/24	Status
LW3	Winchester Sport and Leisure Park - total number of visits	Becker	Dawn Adey	172,192	203,110	262,177	286,167	287,617	1,012,724	
LW4	Winchester Sport & Leisure Park - number of concessionary rate visits (inc. junior)	Becker	Dawn Adey	88,548	97,394	96,140	112,564	105,824	360,000	
LW5	Meadowside - total number of visits	Becker	Dawn Adey	16,138	17,706	18,052	14,367	18,296	71,000	
LW6	Meadowside - number of concessionary rate visits (Not inc. junior)	Becker	Dawn Adey	664	743	953	884	644	2,800	
LW7	Number of housing benefit claimants (rolling total)	Cutler	Sharon Evans	3,026	3,026	2,955	2,916	2,865	Measure only	n/a
LW8	Number of Council tax reduction claimants (rolling total)	Cutler	Sharon Evans	5,752	5,752	5,776	5,757	5,839	Measure only	n/a
LW9	Average time taken to process new housing benefit claims (days)	Cutler	Sharon Evans	28	25	25	24	21	24 days	
LW10	Number of housing tenants in arrears owing 4 months or more	Westwood	Simon Hendey	123	94	53	47	58	45	

LW11	Number of reported fly-tips (actual incidents)	Porter	Sharon Evans	226	403	255	200	181	<1,178	
LW12	Number of reported graffiti incidents (online form totals)	Porter	Sharon Evans	31	20	30	18	9	<169	
LW13	Number of reported litter incidents (online form totals)	Porter	Sharon Evans	32	58	31	39	18	<144	

INSIGHTS & COMMENTS – Living Well

LW1

Sport England have changed the reporting period to calendar year and will be released next in April. The current reporting period in the table above is for the 12 months December 2021 - November 2022, this being the latest available.

LW2

23/24 data not yet released.

LW3

All on track with an expectation to meet or exceed the annual target.

LW4

Annual target is for all concession visits, including visits from juniors, when reporting this measure, we are on track to exceed the annual target.

LW5

Q3 and Q4 are the seasonal higher footfall quarters at MLC. Reduced hours over Christmas, and a reduced programme alongside closures of one of the 3G outdoor pitches due to persistent flooding has reduced footfall over this quarter.

LW6

Annual target excludes junior visits. When reporting this measure, we are on track to exceed the annual target.

LW10

Numbers are expected to rise over the Christmas period, and this is a normal pattern. To put this figure in perspective, there were 123 cases at the same period last year. We fully expect the numbers to fall during Q4 and the target to be met by year end.

LW11

Figures are based on total forms received (less any that have been identified as duplicates, out of district, private land etc.) some may be in 'open' status still at time of figure collation before assessment.

Number of fly tips showing a steady decrease, and reflects emphasis on prosecution, use of witnesses and mobile cameras to detect offences.

LW12

Number of graffiti incidents shows reduction in reports, which follows some joint working with neighbourhood services, and money spent on re painting previously vandalised areas.

LW13






Positive performance reflects good performance from litter cleansing contractor IDV.

PRIORITY: HOMES FOR ALL

Long range trackers (Annual)

No.	Performance measure	Cabinet member (Cllr)	Lead Director	2020-21	2021-22	2022-23	2023-24	Target 23/24	Status
HFA1	% of all WCC homes achieving energy efficiency rating of C or above	Westwood	Simon Hendey	62%	63%	65%	Not yet available	70%	
HFA2	Net total new home completions across the district (rolling total)	Westwood	Simon Hendey		121	139	157 to date	1,000 by 2030	

Practical real-time measures (Quarterly)

No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q3 - 22/23	Q4 - 22/23	Q1 - 23/24	Q2 - 23/24	Q3 - 23/24	Target 23/24	Status
HFA3	Homelessness – numbers recorded as rough sleepers (as at period end)	Westwood	Simon Hendey	4	2	4	2	1	0	
HFA4	Number of new homes started by the council (active total at end of quarter)	Westwood	Simon Hendey	118	118	100	82	82	37	
HFA5	Number of new homes completed by the council (during quarter)	Westwood	Simon Hendey	12	6	18	18	0	135 for year	
HFA6	Number of households in temporary accommodation (at month close)	Westwood	Simon Hendey	55	55	55	62	54	50	
HFA7	Numbers on housing waiting list	Westwood	Simon Hendey	1,537	1,584	1,468	1,539	1,504	Measure only	n/a
HFA8	Voids cumulative re-let time (general/older persons) (days)	Westwood	Simon Hendey	16.30	15.74	12.52	13.52	14.37	13	

INSIGHTS & COMMENTS – Homes for All

HFA3

Numbers of individuals rough sleeping has reduced but has not met the ambitious target of zero. It should be noted that a recording on 1 rough sleeper is very low. All individuals rough sleeping at end of Qtr 3 had been made an offer of accommodation.

HFA4

A total of 82 new homes are currently on-site (Southbrook Cottages, and Winnall).

HFA5

82 additional homes are forecast to complete in Q4 (Southbrook Cottages, and Winnall), along with 17 LAHF properties. The council is expecting to achieve the target of 135 homes to have been completed by the end of the next quarter.

HFA6

The number of households in temporary accommodation has not reduced due to the increased pressures and the rise in homelessness, which is mirrored nationally, the reasons for this are complex but relate to pressures on the private rented sector, the cost-of-living crisis and increased immigration numbers.

HFA8




The cumulative performance for general needs and older person's re-lets at Q3 is above target but it is still an improvement on the end of year performance for 2022/23 of 15.38 and the Q3 performance for 2022/23 of 16.21 days.

PRIORITY: VIBRANT LOCAL ECONOMY

Long range trackers (Annual)

No.	Performance measure	Cabinet member (Cllr)	Lead Director	2019	2020	2021	2022	Target 23/24	Status
VLE1	% of economically active people in employment (aged 16-64 - source: NOMIS)	Thompson	Dawn Adey	75.7%	77.4%	83.7%	75.1%	75%	
VLE2	Business counts (micro, small, medium, large – source: NOMIS)	Thompson	Dawn Adey	8,010	8,035	8,110	8,165	8,200	n/a

Practical real-time measures (Quarterly)

No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q3 - 22/23	Q4 - 22/23	Q1 - 23/24	Q2 - 23/24	Q3 - 23/24	Target 23/24	Status
VLE3	% of WCC revenue spend with local suppliers	Cutler	Dawn Adey	22.31%	21.60%	26.44%	23.43%	22.28%	Min 25%	
VLE4	% residents claiming out-of-work benefits	Thompson	Dawn Adey	1.9%	2.0%	2.0%	2.0%	2.0%	1.90%	
VLE5	City centre high street footfall metrics	Thompson	Dawn Adey	566,086	551,890	489,475	678,425	688,909	1.3 million	

INSIGHTS & COMMENTS – Vibrant Local Economy

VLE2

Data has not yet been published for 2023/24 by NOMIS, therefore a RAG status has not been given against the 23/24 target. The latest data relates to 2022/23.

VLE3

The total spend with 'Large suppliers' mainly based outside Hampshire increased by over £1m compared to Q2. Additionally, the overall Q3 spend with local suppliers increased by £0.2m from Q2. This resulted in a reduction of the share of spend with local suppliers from Q2.

VLE4

Data provided by ONS – “CC01 Regional labour market: Claimant Count by unitary and local authority”. Figures are published around the 17th of the month.

Annual target was estimated based on April 2022 figure.

VLE5

Data provided by the Winchester BID Place Informatic reports.







Annual target based on old data collection. New data collection for unique visits from BID Place Informatic reports.

PRIORITY: YOUR SERVICES, YOUR VOICE

Long range trackers (Annual)

No.	Performance measure	Cabinet member (Cllr)	Lead Director	2019/20	2020/21	2021/22	2022/23	Target	Status
YSYV1	Residents' satisfaction with the way the council runs things (Residents' Survey)	Becker	Sharon Evans	79% (SE 65%)	n/a	75% (SE 62%)	n/a	79%	n/a
YSYV2	% of Residents' Survey respondents that feel the council involves residents when making decisions	Becker	Sharon Evans	69%	n/a	58%	n/a	60%	n/a
YSYV3	Value for Money - total net expenditure per head (via: LGA Value for Money toolkit)	Cutler	Sharon Evans	£353	£406	£341	£315	Target not set	n/a

Practical real-time measures (Quarterly)

No.	Performance measure	Cabinet member (Cllr)	Lead Director	Q3 - 22/23	Q4 - 22/23	Q1 - 23/24	Q2 - 23/24	Q3 - 23/24	Target 23/24	Status
YSYV4	% complaints responded to within 10 working days	Becker	Sharon Evans	73%	67%	57%	62%	71%	90%	
YSYV5	% of upheld and partially upheld complaints	Becker	Sharon Evans	44%	54%	68%	58%	63%	< 58.75%	
YSYV6	Number of residents digitally interacting with the council - number of online reports submitted on My Council Services platform	Becker	Sharon Evans	5,937	18,140	10,195	9,429	4,972	40,000	
YSYV7	Number of respondents to consultations	Becker	Sharon Evans	2,001	653	998	734	9,672	5,000	
YSYV8	% of major planning applications decided within time (WCC / SDNP)	Porter	Dawn Adey	100% / ~	100% / ~	100% / ~	100% / ~	78% / ~	80%	
YSYV9	% of non-major planning applications decided within time (WCC / SDNP)	Porter	Dawn Adey	92% / 84%	92% / 84%	96% / 83%	93% / 82%	95% / 81%	80%	

INSIGHTS & COMMENTS – Your services. Your voice.

YSYV4/YSYV5

Reports containing details of complaints are regularly sent to corporate heads of service to enable the close monitoring of how long is being taken to respond to complaints; there is also work going on to help in identifying any trends with complaints and if improvements to processes can be put in place to minimise them; Communications are now being sent weekly to flag any complaints that are close to their target date.

During the Q3 reporting period a total of 61 complaints were closed of which 44 were closed in 10 working days. Of the 17 that were closed later than 10 working days, 11 were related to Housing (Property Services, contractor / service failure and repairs, etc.) and 4 to Planning/Regulatory. 39 of 61 complaints were upheld / partially upheld, of which 34 were housing related.

YSYV6

Figures are inclusive of website and My Winchester app totals; they also include payments forms in My Council Services.

The total forms amount is also inclusive of garden waste form submissions and renewals which is the reason behind the figures being higher in Q4 22/23 and Q1 23/24 owing to this being the period for renewals, and then scaling back proportionately in the following quarters.

YSYV7

This is data is extracted from the council's consultation and engagement platform; 'Citizen Space' and reports the number of responses received within the given period. Fluctuations between quarters is to be expected with numbers of responses dependent on the number of consultations and the topic being consulted on, therefore if there are no or limited consultations in a quarter then the response number will be lower; similarly if the consultation is for a limited audience number rather than open to all (e.g. housing tenants).

YSYV8

National performance is measured over a rolling 24 months with the latest government published data up to September 2022 showing Winchester performance at 97% for majors. Performance for major planning applications remains in line with target and will be subject to minor quarterly variations.

YSYV9

National performance is measured over a rolling 24 months with the latest government published data up to September 2022 showing Winchester performance at 92.2% for non-majors. Performance remains consistently high and above quarterly target. Aiming to reduce reliance on the need to agree extensions of time. There is a period of recruitment to a number of recently vacated posts, particularly in the SDNP planning team.




Tier 1 Projects

Reporting Period: Quarter 3 2023/24

This report provides an update on the progress of the council's Tier 1 projects for Q3 2023/24 (October to December 2023). Below is a summary of each project and their current RAG Status.

Project Name	RAG Status	
	Timeline	Budget
Bar End Depot	Yellow	Green
Carbon Neutral Action Plan (Council)	Red	Green
Carbon Neutral Action Plan (District)	Yellow	Green
Central Winchester Regeneration	Yellow	Green
Future of Waste and Recycling	Green	Green
Local Plan	Green	Green
New Home Programme	Yellow	Yellow
Station Approach	Green	Green
Winchester Movement Strategy Programme	Green	Red

Rag Status Key

	"Normal level of attention". No material slippage. No additional attention needed
	"Minor concern – being actively managed." Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements

Bar End Depot

LEAD CABINET MEMBER: Cllr Martin Tod

PROJECT SPONSORS: Dawn Adey / Simon Hendey

PROJECT LEAD: Geoff Coe

PROJECT MANAGERS: Geoff Coe

Project RAG Status:	Timeline		Budget	
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Project Description and Outcome

The Bar End Depot project is a land transaction and forms part of the wider Bar End regeneration area.

There has been extensive previous engagement to develop a design framework for Bar End and these consultations led to a Community Plan and adoption of the Bar End Design Framework.

As part of this framework a shared vision for the site was developed which allows for the provision of:

- An area for sport and recreation, leisure, wellbeing and enjoyment.
- High quality, highly valued and accessible facility for the community.
- Complementary uses and facilities such as hydrotherapy, treatment, and recovery alongside recreational, sporting and competitive activities.

Project Managers Progress Report for Q3

Twenty three formal bids were received in November. These are being evaluated in terms of 'best consideration,' land price, deliverability, meeting Council Plan objectives and Planning compliance.

There are four top bidders shortlisted for interview in February.

Project gateways

Stage	Start Date	Planned End Date	Projected End Date	Outcome
Marketing appointment	April 2022	June 2022	June 2022	Appointment of Selling Agent – Vail Williams
Public Engagement	March 2022	November 2022		Feedback on marketing plan and subsequent feedback on use type preferences
Marketing for Bids	August 2023	October 2023	November 2023	Marketing for Formal Bids
Developer selection and Planning application	November 2023	September 2025		Selection of Developer(s): Planning Application Submitted
Construction Start	September 2026			Subject to planning
Handover & Review	December 2026			Depends upon whether WCC retains an active development role.

Upcoming milestones for current project stage

Stage	Current Target	Milestones and Actions	Outcome
Feasibility	Mar 2022	Public consultation	Positive feedback on Hobb's scheme. A food retail use would be welcome by the community.
Feasibility	Jul 2022	Appointment of Selling Agent	Vail Williams appointed
Transport Feasibility	August 2023	Transport planning advice	Further transport planning advice and pre-app being sought
Stage One Marketing – Expressions of Interest	Sept 2022	47 Expressions of Interest from market to identify potential market demand were received.	Uses included: residential; retail; leisure; industrial; Food and Beverage
Community Engagement	Nov 2022	Community Engagement re mix of uses proposed	<p>Feedback concluded that the local community's first preference is for a new food store.</p> <p>The wider population of respondents (extending from Basingstoke to Southampton) had a first preference for more leisure including an ice rink.</p> <p>Feedback to be published in May/June 2023</p>
Stage Two Marketing – Formal Bids	August 2023	Request for formal bids	

Stage	Current Target	Milestones and Actions	Outcome
Preferred Bidder Evaluation and potential request for best and final offers	November to February 2024	Review and evaluation of bids. Possible request for best and final bids.	
Cabinet	March/June 2024	Cabinet Approval	
Contract documentation	July 2024	Contract documents issued	
Exchange	March 2025	Contract exchange	Purchaser to progress with planning application
Planning Application	September 2025	Submission of planning application	
Planning approval	March 2026	Planning approval	
Legal Completion	June 2026	Legal completion of sale	
Construction	Sept 2026	Construction starts on site	
Project Completion and Close	Dec 2027	Completion of works on site	Depends upon whether WCC are to retain an active role in development.

Carbon Neutrality Action Plan (Council Actions)

LEAD CABINET MEMBER: Cllr Kelsie Learney

PROJECT SPONSORS: Dawn Adey

PROJECT LEAD: Susan Robbins

PROJECT MANAGER: Richard Smith

Programme RAG Status:	Timeline		Budget		Carbon	
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Programme Description and Outcome for Council Actions

WCC declared a Climate Emergency in 2019, setting the ambitious aim of being a carbon neutral council by 2024.

In response to the declaration, a Carbon Neutrality Action Plan (CNAP) was adopted by the council in December 2019, which set out the actions the council should deliver, the way it will work and the collaborations it would seek in order to achieve its aims. This has now been supplemented by the advice contained in the Carbon Neutrality Roadmap for the Winchester District adopted in January 2023 as the primary advice and the adoption of the 'Greener Faster' priority with the Council Plan 2020-2025 which puts the climate emergency at the heart of its agenda. Delivery of the Carbon Neutrality action plan will focus efforts and prioritise actions based on the following five pathways, this will be used to frame the actions and interventions needed.

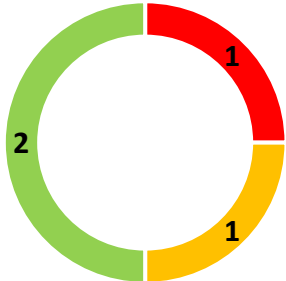
1. Reduce Energy Consumption
2. Reduce Transport Carbon Emissions
3. Increase Renewable Energy Generation
4. Carbon Sequestration / Nature Based Solutions
5. Support local carbon credit creation

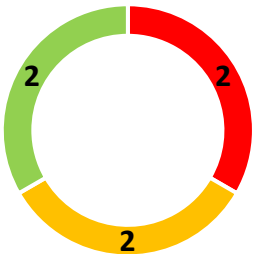
This programme update will report on the 19 projects which have the greatest carbon impact and are key to helping the council achieve its carbon neutrality target of 2024.

Carbon Emission Targets	2019	2020	2021	2022	2023	2024	2025	2026	2027
District by 2024 Target (tCO2e)	n/a	n/a	n/a	n/a	3700	1536	0	0	0
Actual (tCO2e) Market Based	4268	2665	4147	3837					

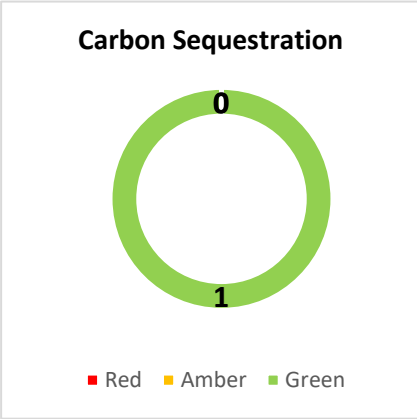
Programme Update Summary of Pathways and Council Actions

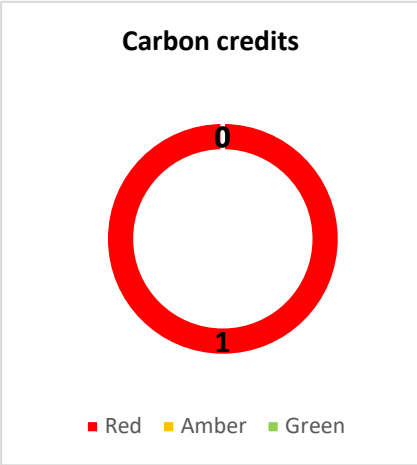
Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter
1. Reduce energy consumption	<p>Reduce Energy Consumption</p> <p>■ Red ■ Amber ■ Green</p>	<p>Red</p> <ul style="list-style-type: none"> i. GEP has completed 6 reports on corporate buildings for retrofit and energy management measures. Due to cost no measures are progressing at this time. ii. Due the complexity of sub-metering tenants with the City Offices – this is not progressing. <p>Amber</p> <ul style="list-style-type: none"> iii. Special maintenance now obtains WTNs to ensure its contractor 	<p>Revisit decarbonisation proposals for owned and occupied property and proactively seek funding for building retrofit.</p> <p>Reconcile estimated and actual gas and electricity invoices to eliminate over-billing and hence over-reporting of carbon emissions.</p> <p>Move forward AMR installation across all sites, including sheltered and cared for homes, and confirm viability of sites for submetering.</p>

Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter
		<p>segregates skip waste offsite and ensure that this is correctly accounted for. This has achieved a 65% carbon saving to date. Increase in green waste has offset the remaining carbon savings.</p> <p>Green</p> <p>iv. Boiler replacement and energy efficiency work is progressing on Magdalen Cemetery House (ASHP).</p>	
<p>2. Reduce transport carbon emissions</p>	<p style="text-align: center;">Reduce Transport Emissions</p>  <p style="text-align: center;">■ Red ■ Amber ■ Green</p>	<p>Red</p> <p>i. Staff awareness raised on sustainable transport measures, however little overall change in commuting emissions. Car Sharing continues to be promoted through new MyJourney App.</p> <p>Amber</p> <p>ii. Special Maintenance has costed a transition for its vehicles to move to HVO from 1st April.</p> <p>Green</p>	<p>Sustainable Transport Officer to bring forward Workplace Travel Plan which includes policies in relation to air travel, promote car sharing and introduce shared electric vehicle for business travel etc.</p>

Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter
		<ul style="list-style-type: none"> iii. P&R Contract includes move for buses to HVO from 1st April 2024. Certification from the Renewable Fuels Assurance Scheme will be provided stating origin and GHG savings from each fuel delivery. This should achieve up to 94% reduction in GHG emissions. iv. Financial case for BIFFA waste vehicles to move to HVO was approved at December Cabinet. 	
<p>3. Increase renewable energy generation / purchase</p>	<p style="text-align: center;">Increase renewable energy generation / purchase</p>  <p style="text-align: center;">■ Red ■ Amber ■ Green</p>	<p>Red</p> <ul style="list-style-type: none"> i. Budget has been allocated for further solar PV on corporate assets however no new projects were confirmed in Q3. ii. Export payments for three sites exporting to the grid requires further work to complete business case. <p>Amber</p> <ul style="list-style-type: none"> iii. Meadowside Leisure Centre will be progressing with CIL funded solar PV linked to water heating due to complete Summer 2024. The ASHP 	<p>Completion of agreement to purchase Biomethane from local supplier. Gas supplied to WCC will become carbon negative under this agreement. Negotiations with Everyone Active to continue on their options for green energy supply.</p> <p>£100k in Asset Management Budget for further Solar PV on council roofs.</p> <p>Progress securing Export Payments from existing Solar PV infrastructure.</p>

Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter
		<p>to replace gas boiler will not go ahead at this time due to excessive cost.</p> <p>iv. Progress has continued on technical work on options for large scale renewable energy project. Techno-economic and outline feasibility reports have been completed an outline business case is being developed for the PAC Board.</p> <p>Green</p> <p>v. The council has worked with the operator of our leisure centres to transition our leased assets to 100% renewable energy. If successful, this will significantly reduce the council carbon footprint.</p> <p>vi. The council has also identified a compliant route to purchase biomethane (green gas) from a local operator in Hampshire to supply all council sites and work continues to complete agreements and permissions to secure supply.</p>	

Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter
<p>4. Carbon sequestration through nature based solutions</p>	<p style="text-align: center;">Carbon Sequestration</p>  <p style="text-align: center;">0 1</p> <p style="text-align: center;">■ Red ■ Amber ■ Green</p>	<p>Red None</p> <p>Amber none</p> <p>Green</p> <p>i. Consultants Arcadian (HIWWT) commissioned to undertake an assessment of carbon sequestration on WCC land and to make recommendations as to how this can be increased and align with nature emergency targets.</p>	<p>Arcadian carbon sequestration study to commence February 2024 with report and recommendations due by end Q4.</p>

Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter
<p>5. Support creation of local carbon credits</p>	<p>Carbon credits</p>  <p>■ Red ■ Amber ■ Green</p>	<p>Red</p> <ul style="list-style-type: none"> i. No REGOs (Renewable Energy Generation of Origen) certificates produced in Q3 as we await registration of sites exporting renewable electricity to the grid. <p>Amber</p> <p>None</p> <p>Green</p> <p>None</p>	<p>Discussions to be initiated with SDNPA Authority as to options to reserve or purchase Carbon Credits at a future date.</p> <p>Progress REGO (Renewable Energy Generation of Origen) certificates from solar PV sites exporting electricity.</p>

Carbon Neutrality Action Plan (District Actions)

LEAD CABINET MEMBER: Cllr Kelsie Learney

PROJECT SPONSORS: Dawn Adey

PROJECT LEAD: Susan Robbins

PROJECT MANAGER: Richard Smith

Programme RAG Status:	Timeline		Budget		Carbon	
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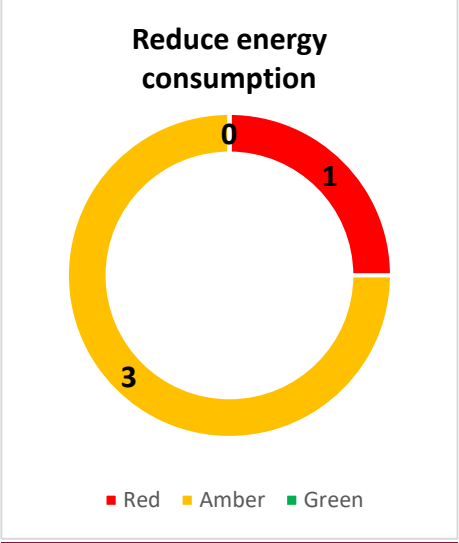
Programme Description and Outcome for District Actions

WCC declared a Climate Emergency in 2019, setting the ambitious aim of being a carbon neutral district by 2030.

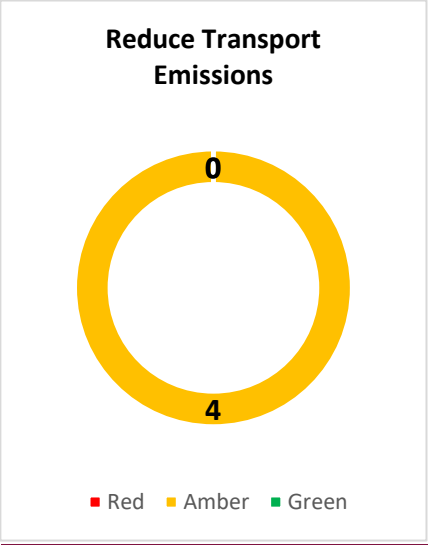
In response to the declaration, a Carbon Neutrality Action Plan (CNAP) was adopted by the council in December 2019, which set out the actions the council should deliver, the way it will work and the collaborations it would seek in order to achieve its aims. This has now been supplemented by the advice contained in the Carbon Neutrality Roadmap for the Winchester District adopted in January 2023 as the primary advice and the adoption of the 'Greener Faster' priority with the Council Plan 2020-2025 which puts the climate emergency at the heart of its agenda. Delivery of the Carbon Neutrality action plan will focus efforts and prioritise actions based on the following five pathways, this will be used to frame the actions and interventions needed.

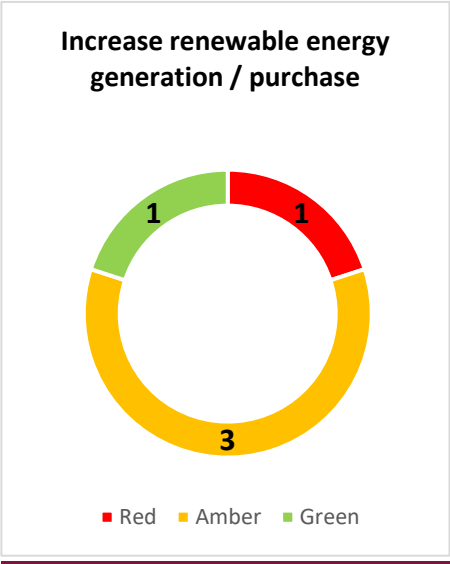
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3. Increase Renewable Energy Generation
4. Carbon Sequestration / Nature Based Solutions
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Programme Update Summary of Pathways and District Actions

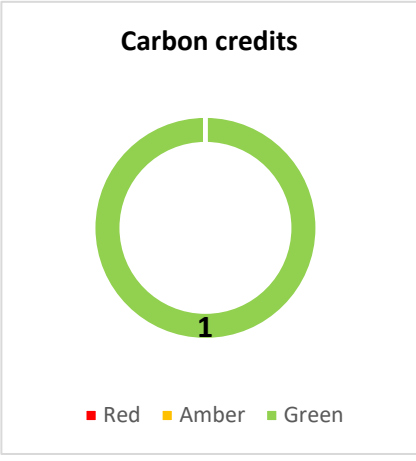
Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter Pathway
<p>1. Reduce energy consumption</p>	 <p>The donut chart is titled 'Reduce energy consumption'. It is divided into three segments: a small red segment labeled '0', a slightly larger amber segment labeled '1', and a large yellow segment labeled '3'. A legend at the bottom indicates Red, Amber, and Green.</p>	<p>Red</p> <p>Private sector homes:</p> <ul style="list-style-type: none"> i. HUG2 launched in July 2023 and Warmer Homes consortium have sent 2800 letters to private home owners and landlords. WCC has run FB campaign & sent posters to 200 GPs, libraries & Parishes. 55 properties registered to date but only 30 progressing. <p>Amber</p> <p>Commercial:</p> <ul style="list-style-type: none"> ii. Commissioned a consultant to help businesses measure their carbon footprint and provide decarbonisation advice. <p>Housing - New schemes</p> <ul style="list-style-type: none"> iii. Development of 6 Passivhaus units at Southbrook Cottages in Micheldever and Passivhaus Units at Winnall is 	<p>Private Sector homes</p> <p>Deliver marketing plan for HUG2 in partnership with Warmer Homes Consortium.</p> <p>Ecofurb national retrofit offer (Parity Projects) to be explored.</p> <p>Council housing</p> <p>The target is for 800 properties to receive energy assessment and to complete 439 properties to receive installation of 914 measures by the end of 2023/24 year. The majority of the measures are loft insulation with other retrofit measures including replacement doors and Internal Wall Insulation during void periods.</p> <p>New homes scheme at Southbrook Cottages expected to complete in January.</p>

Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter Pathway
		<p>progressing. Completion of 7 Association for Environment Conscious Building (AECB) homes at North Whiteley to WCC.</p> <p>Housing - Retrofit iv. As of Q3, 485 assessments were completed under the Retrofit Ready programme. 3 Void properties received Internal Wall Insulation, 77 piloted Cavity Wall Insulation and 85 loft insulations have been completed.</p>	<p>Commercial property:</p> <p>Grants to be awarded from Go Greener Faster & Green Business Grants which opened in November 2023 and close 31st Jan 2024.</p> <p>REPF grant awards also to be announced.</p> <p>GEDS have commissioned consultant GEP to help 15 tourism and creative businesses measure their carbon footprint and provide decarbonisation advice. The reports will be a gateway to access funding to implement the recommendations.</p>

Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter Pathway
<p>2. Reduce transport carbon emissions</p>		<p>Amber</p> <p>Electric Vehicles</p> <ol style="list-style-type: none"> i. Liaison with HCC on-going on for electric vehicle charging points (EVCPs) funding within the Winchester district from the £6.6 Local Electric Vehicle Infrastructure fund allocated to HCC. ii. Instavolt EV Super Hub approved for planning by Winchester City Council. This will create a rapid electric vehicle charging EV Super Hub at Three Maids Hill site. <p>Active Travel</p> <ol style="list-style-type: none"> iii. Large businesses continue to be engaged in the online sustainable travel network. iv. CIL funding of £331k to 3 projects: <ul style="list-style-type: none"> • Twyford village centre. Real time bus information • Provision of new and improved bus shelters on Cromwell Road and Andover Road 	<p>Consultation to open on the LCWIP post-election (May or June) which will now combine both the city and district measures into a single LCWIP.</p> <p>Promotion of under-used EVCPs at Barfield MSCP to boost use from 100% renewable electricity/</p> <p>Discussions with HCC on accessing LEVI funding to install EVCPs in 2025/26 on-going and development of a more coherent EVCP strategy for the district.</p> <p>Case made for a Carbon Fund as part of the M3 Junc 9 carbon mitigation and expect to hear Planning Inspector's decision in Q4.</p>

Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter Pathway
		<ul style="list-style-type: none"> Provision of a contra-flow cycle scheme on the Upper High Street, Winchester 	
<p>3. Increase renewable energy generation / purchase</p>	<p>Increase renewable energy generation / purchase</p>  <p>A donut chart illustrating the RAG Project Status for 'Increase renewable energy generation / purchase'. The chart is divided into three segments: a red segment (1), a green segment (1), and a yellow segment (3). A legend below the chart identifies the colors: Red, Amber, and Green.</p>	<p>Red</p> <p>Large scale generation</p> <ol style="list-style-type: none"> Future Fund bid submitted for £1.2M towards the £2.6M cost of solar canopies at two Park and Ride sites was unsuccessful. <p>Amber</p> <p>Domestic rooftop solar</p> <ol style="list-style-type: none"> HCC solar together scheme launched in August. In its first week, Winchester district received 82 registrations. <p>Community schemes</p> <ol style="list-style-type: none"> South Wonston held Future Energy Landscapes workshop. Liaison with PeCAN to access GSE Net Zero Hub funding for feasibility studies. <p>Green</p> <p>Community schemes</p>	<p>Planning applications are expected to be determined:</p> <ul style="list-style-type: none"> Denmead 50MW solar farm (minus battery storage facility) Crabwood (Sparsholt Lane) 20MW <p>Share GIS mapping from HCC on website to allow public to access information and identify sites for potential for solar PV generation.</p> <p>Work with PeCAN to provide 3 further Future Energy Landscapes workshops.</p>

Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter Pathway
		<p>v. WinACC commenced SPF funded contract to deliver community solar support scheme (CSSS) to increase solar capacity at community halls. Scheme is currently over-subscribed. Scheme is currently over-subscribed with 15 buildings have been surveyed for suitability.</p>	
<p>4. Carbon sequestration through nature-based solutions</p>		<p>Currently no active projects.</p>	<p>Consultants commissioned to map council land for carbon sequestration.</p> <p>Continue to work with HCC on development of Local Nature Recovery Strategy.</p>

Pathway	RAG Project Status	Key Project Deliverable for Q3	Tasks for next quarter Pathway
<p>5. Support creation of local carbon credits</p>	<p style="text-align: center;">Carbon credits</p>  <p style="text-align: center;">1</p> <p style="text-align: center;">■ Red ■ Amber ■ Green</p>	<p>Red None</p> <p>Amber SPF funded project with SDNPA continues to develop carbon credits from tree planting within Winchester farm cluster via its Revive platform.</p> <p>Green None</p>	<p>Go Greener Faster grant includes opportunity for local organisations to apply for funding to develop carbon credits, as well as other green measures.</p>

Central Winchester Regeneration (CWR)

LEAD CABINET MEMBER: Cllr Martin Tod

PROJECT SPONSORS: Dawn Adey & Ken Baikie

PROJECT LEAD: Veryan Lyons

PROJECT MANAGERS: Eleanor Driscoll

Project RAG Status:	Timeline		Budget	
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Project Description and Outcome

Central Winchester Regeneration (CWR) is a major regeneration project in the centre of the city. The Central Winchester Regeneration Supplementary Planning document was adopted in June 2018. The vision is for the delivery of a mixed use, pedestrian friendly quarter that is distinctly Winchester. Supporting vibrant retail and cultural/heritage spaces, set within an exceptional public realm, incorporating the imaginative re-use of existing buildings.

Development within the Central Winchester Regeneration area should meet the following objectives:

1. Vibrant mixed-use quarter
2. Winchesterness
3. Exceptional Public Realm
4. City Experience
5. Sustainable Transport
6. Incremental Delivery
7. Housing for all
8. Community

9. Climate change and sustainability

The CWR Development Proposals were approved at Cabinet on 10 March 2021 following public consultation. The options for delivery of the CWR site were then explored through the Strategic Outline Case and the preferred delivery option, '*to enter into a contractual agreement with a single development partner across the defined site*' was approved at Cabinet on 21 July 2021, and approval for officers to progress to and develop the Outline Business case was granted.

The Outline Business case was developed alongside the procurement documentation and approved at Cabinet on 22 December 2021. At Full Council on 12 January 2022 authorisation was given to initiate and conduct the procurement process for the selection of a development partner. Final tenders were submitted on 09/12/22. A decision on the recommended development partner was approved by Cabinet on 6 March 2023.

Following Cabinet approval and completion of the 10-day standstill period, the council announced the appointment of Jigsaw. The council and Jigsaw have been working together to finalise the Development Agreement and work towards the first project milestone – the Development Delivery Plan.

Project Managers Progress Report for Q3

During Q3 the following progress has a been made:

- Implementing further archaeology investigations across the site. Works have commenced on site, with an estimated completion date of January/February 2024.
- The demolition of Friarsgate Medical Centre (FGMC) and replacement space. Demolition began on site in October and is due to be completed early February 2024.
- Improvements to Kings Walk ground floor and surrounding public realm have been completed and are now being activated.

Project gateways

Stage	Duration (months)	Start Date	Planned End Date	Projected End Date	Outcome
Roadmap Review	5	Jun 19	Sept 19	Nov-19	Review of CWR project to inform: - Land uses / mix - Delivery options and associated timeline - Key risks, constraints, and opportunities
Scenario Options	6	Sept 10	Jan 20	Mar 20	Test different land uses / mix to determine priorities
Development Proposals	3	Jan 20	Jan 20	Apr 20	Generate development framework (preferred option)
Development Proposals & Delivery Strategy	5	Mar 20	Jul 20	Nov 20	Agree solution for bus operations and carry out soft market testing to further inform the development proposals and delivery strategy
Delivery Strategy	13	May 20	Dec 20	July 21	Assessment of delivery models and appetite for risk and control, refinement of development proposals Approval of delivery strategy
Market Preparation	5/6	July 21	Dec 21	Jan 22	Prepare a marketing and procurement strategy, associated documents, and the Outline Business Case. Seek approval to procure a single development partner for the CWR site.

Stage	Duration (months)	Start Date	Planned End Date	Projected End Date	Outcome
Market Launch and Procurement Process for Development Partner	13	Jan / Feb 22	Dec 22	Mar 23	Data room set up, market launch, market engagement with potential developers, carry out the procurement process including evaluations. Identify preferred development partner and seek approval to appoint.
Initial Development Delivery Plan		Apr 2023	Sept 2023*	Jan 2024	<p>On signing the Development Agreement, there will be an initial version of the draft Development Delivery Plan drawn from the Jigsaw's tender submission.</p> <p>The draft Development Delivery Plan is to be in accordance with the Development Objectives. The content will describe and enable further work by Jigsaw to support a planning application.</p> <p>Following the signing of the Development Agreement, Jigsaw will update the draft Development Delivery Plan and the projected dates will be amended.</p>
Approval of the Development Delivery Plan	6	Feb 2024	July 2024	July 2024	The updated Development Delivery Plan will be approved by Cabinet. The Development Agreement Long Stop date for the updated draft Development Delivery Plan is 6 months from signing of the Development Agreement.
Planning Application Submission	24	Aug 2024*	Aug 2026*	Nov 2025	Work up detailed scheme, carry out financial modelling, prepare Full Business Case and planning application for Cabinet approval prior to submission - a hybrid application is required, seeking a detailed Planning

Stage	Duration (months)	Start Date	Planned End Date	Projected End Date	Outcome
					<p>Permission for Phase 1 and an outline Planning Permission for the remainder of the Development.</p> <p>The Development Agreement Long Stop date for the submission of the planning application is 24 months from the date on which the council approves the Development Delivery Plan.</p>
Planning Application Approval	18	Aug 2026*	April 2028*	Dec 2027	<p>Planning permission granted - the Development Agreement Long Stop date for the Planning Decision is 42 months from the date on which the council approves the Developer's Development Delivery Plan</p>
Phase 1 Primary Condition Satisfaction	6	April 2028*	Oct 2028*	June 2028	<p>Jigsaw is required to satisfy the Primary Conditions in order to take a Phase 1 Building Lease and commence Development. Phase 1 Primary Conditions to be approved by Cabinet prior to start on site.</p> <p>The Development Agreement Long Stop date for the Phase 1 Primary Conditions to be satisfied is 48 months from the date on which the council approves the Developer's Development Delivery Plan.</p>
Start on Site	3	Oct 2028*	Jan 2029	Sep 2028	<p>Subject to Cabinet approval of Phase 1 Primary Condition satisfaction.</p> <p>The Development Agreement Long Stop date for start on site is 3 months from the date on which the relevant Phase Building Lease is granted.</p>

**These have now been updating in line with the Development Agreement dates and developer programme.*

Upcoming milestones for current project stage

Task /Milestone	Start Date	End Date	Current End Date	% Complete	Comments / Actions	Outcome
Development Agreement	April 23	April 23	January 24	100%	<p>The council and Jigsaw are working together to finalise the Development Agreement, this includes:</p> <ul style="list-style-type: none"> • Finalising the drafting • Templates for Building Lease and Long Lease HoTs • Schedules and appendices <p>There were 4 outstanding issues around the form of guarantee, named guarantors and how to address a couple of Title matters in Schedule 7. Agreement has been reached on all except for the final solution around FGMC overage – at this point, the content has now been agreed.</p>	<p>Once the Development Agreement has been signed:</p> <p>Jigsaw will continue to update and finalise the draft Development Delivery Plan.</p> <p>Formal Project Board meetings and Quarterly Review meetings can commence.</p>
Development Delivery Plan	Feb 24	July 24	July 24	25%	<p>The Development Delivery Plan will be approved by Cabinet. The Development Agreement Long Stop date for the updated draft Development Delivery Plan is 6 months from signing of the Development Agreement.</p>	<p>On signing the Development Agreement, there will be an initial version of the draft Development Delivery Plan drawn from Jigsaw's agreed submission.</p> <p>The draft Development Delivery Plan is to be in</p>

Task /Milestone	Start Date	End Date	Current End Date	% Complete	Comments / Actions	Outcome
						accordance with the Development Objectives. The content will describe and enable further work by Jigsaw to support a planning application.
Archaeology Evaluation (trial trenching)	July 23	Site works – Oct 23 Reporting – Mar 24	Site works – Feb 24 Reporting – May / June 24	70%	<p>Pre-Construct Archaeology started on site on 3 July 23.</p> <p>Initial estimate for the site works was 4 months, followed by a high-level summary report one month after completion and a full report 6 months after completion.</p> <p>Estimated completion date has been extended to account for delays incurred which include staff sickness, adverse weather and discovery of a service pipe running through one of the trenches. Which in turn has resulted in delays to the reporting.</p> <p>Continued wet weather has caused further delays to the completion of site work.</p>	<p>Further archaeology investigations to build on the current understanding of archaeological potential on the site will help inform and guide proposals for the development and archaeological mitigation strategies.</p> <p>The council has the opportunity to progress this now - in doing so the implications this may have for how the development is brought forward can be gained sooner, helping to progress plans for the site and move towards a planning decision.</p>

Deliverables	Expected Date of achievement	On target (Y/N)	Expected Date of achievement (Revised)	Comment
Finalise and sign the development Agreement	June 2023	N	January 2024	<p>The council and Jigsaw are working together to finalise the Development Agreement. This has taken slightly longer than initially anticipated.</p> <p>There were 4 outstanding issues around the form of guarantee, named guarantors and how to address a couple of Title matters in Schedule 7. Agreement has been reached on all except for the final solution around FGMC overage – discussions are ongoing and nearly agreed.</p> <p>Discussions have concluded and the content of the Development Agreement has been agreed.</p>
Implement stakeholder engagement strategy	April 2023	Y	Jan 2024	<p>Key tasks include:</p> <ul style="list-style-type: none"> • Continue engaging key stakeholders. • Prepare for and identify individuals to be involved in workshops. • Hold workshops. • Prepare for and identify individuals to be involved in youth and futures groups. • Establish youth and futures groups. • Co-creation workshops with Team, Members, Officers and community.

Deliverables	Expected Date of achievement	On target (Y/N)	Expected Date of achievement (Revised)	Comment
Progress the Archaeology trial trenching	Site works – Oct 2023 Reporting – Mar 2024	N N	Site works – Feb 2024 Reporting – May / June 2024	Works started on site on 3 July 23. Estimated completion date has been extended to account for delays incurred which include staff sickness, adverse weather and discovery of a service pipe running through one of the trenches has resulted in delays to the reporting.
Hold public Archaeology Event with CWR Archaeology Panel x2	June 2023 Oct 2023	N Y	July 2023 Summer 2024	Opportunity to introduce the winning bidder for the archaeology trial trenching works, provide details of the works and hold discussion regarding Jigsaw long term approach. Recap on the trial trenching investigations, present initial findings, explain how the findings will be used going forward and implications for the redevelopment. There was a slight delay to the first event due to existing diary commitments – the first event took place on 26 July 23. There was a slight delay to the second event, where the public was given an update on the findings and implications for the development as it has progressed. Completion date for the works is now due Feb 24.
Agree interim options for the bus solution	Feb 2024	Y		The last update recognised that previous discussions regarding the interim bus solution were on-going and needed to be picked up again now that we have brought our development partners Jigsaw on board.

Deliverables	Expected Date of achievement	On target (Y/N)	Expected Date of achievement (Revised)	Comment
				<p>This quarter the project team lined up introductory meetings between Jigsaw, HCC, Bus operators and ARUP (who designed the original solution). Discussions as to how we can bring this interim bus solution forward and into agreement with all involved are on-going, with focusses around land ownership, movement, funding, and possible links with station approach work in the future.</p> <p>Meeting will continue into the next quarter, looking to gain clarity and consensus on the strategy for moving the buses.</p>
Investigate the option of taking Coitbury House as the Jigsaw base on site	Summer 2024	Y		Jigsaw have expressed an interest in using Coitbury House as their permanent base in Winchester – somewhere located with the site where officers, Members and the community can easily access them.

Future of Waste and Recycling

LEAD CABINET MEMBER: Cllr Kelsie Learney

PROJECT SPONSORS: Simon Hendey

PROJECT LEAD: Andy Hickman

PROJECT MANAGERS: Judith Harper

Project RAG Status:	Timeline		Budget	
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Project Description and Outcome

As a council, Winchester has seen the fastest growing recycling performance in the County since 2019. It is one of the best performing authorities in Hampshire in terms of waste and recycling and has an ambition to become one of the best nationwide; minimising its carbon emissions, increasing the amount recycling and reducing the amount of waste produced in the fastest and most cost effective way possible.

There are significant proposed changes around waste and recycling; mostly driven by national requirements set out by central Government in the Environment Act 2021 and more recently in 'Simpler Recycling' in October 2023. As a Waste Collection Authority (WCA), Winchester City Council wants to take this opportunity to improve its household waste and recycling collections.

The proposed changes include allowing residents to recycle more plastic waste such as pots, tubs and trays, adding a food waste collection service, and making the waste and recycling collections more environmentally friendly through decarbonising the fleet of collection vehicles. These changes require consideration of the costs, infrastructure, and timescales for implementation, as well as changes to the service offered by our Waste Disposal Authority, Hampshire County Council. The council is working in partnership with other Waste Collection Authorities in Hampshire through Project Integra to ensure we

have a system in place that benefits the residents of Hampshire as a whole and aligns to the disposal infrastructure to be provided by Hampshire County Council.

The council will take careful consideration of residents' needs and aspirations around waste and recycling before any changes are agreed and throughout the process of change. This will include consultation with residents to determine their aspirations, any issues they have or may have as a result of the proposed changes and the best way to implement any changes so that it can work for everyone in the district.

Following evaluation of the changes required and how they may impact on Winchester's residents this project will develop a new waste management strategy and create an implementation plan to allow it to be rolled out across the district.

Project Managers update for Q3.

Simpler Recycling

In October 2023 Government announced its response to the consultation on '*Consistent Recycling*', the implementation of the Environment Act 2021. This was called '*Simpler Recycling*' and introduced some significant changes, namely a clear shift in policy towards allowing fully co-mingled recyclables collections including glass (i.e., everything in one bin), which means the previously agreed policy for twin stream collections (i.e., collection of materials in 2 separate vehicles/bins to support high quality collections) in the future will need to be updated to reflect this. Key policy impacts for Winchester are:

- a) Dry mixed recyclables can all be collected in a single bin - "Co-mingled." This will include plastic pots, tubs, trays, cartons, paper and card, metal cans, and glass bottles.
- b) Food waste must be collected separately on a weekly basis. As Winchester has not yet invested in capital, the council will be eligible for new burdens funding. The value has not yet been determined although an indicative figure of £1.3 million has been released.
- c) Food waste and new dry recycling collections must be in place by 31st March 2026
- d) Residual waste collections must be at least every 2 weeks. However, this is being challenged by those authorities that have already moved to 3-weekly collections.

- e) Garden waste collections are not required to be free, so Winchester can continue to charge for and operate its existing service.
- f) Extended Producer Responsibility (EPR) payments commence in April 2025. No details are available yet but estimated at £900 million per annum in total across all local authorities.
- g) A deposit return scheme (DRS) will be introduced by October 2025 for all plastic bottles and drink cans (over 50ml and under 3l)

Hampshire County Council & Inter-Authority Agreement (IAA)

Following the government announcement on 'Simpler Recycling' Hampshire County Council (HCC) has clarified its position:

- Discussion on the Inter Authority Agreement (IAA) that was due to be signed by 31st October 2023 (reported to cabinet July 2023) has been paused.
- Hampshire County Council will retain income received from the processing of dry mixed recycling with effect from April 2024.
- The proposed charges for contaminated recyclable materials delivered to Hampshire County Council above the agreed 5% rate will not be introduced.
- Hampshire will not accept the collection of food and garden waste in one receptacle, these need to be collected separately.

As the Waste Disposal Authority, Hampshire County Council is required to provide the infrastructure for waste and recycling disposal. This will require building a new Material Recovery Facility (MRF). The government's announcement of a co-mingled recycling policy means that HCC's plans for the new MRF may have to change. HCC has asked all Waste Collection Authorities (WCA) in Project Integra to specify their preferred collection system and present a collective decision by 1st March 2024 to enable them (HCC) to build the new MRF in time. HCC will only be able to accommodate a single disposal system, therefore there will only be one collection system which all waste collection authorities will be required to use.

Public Consultation

In October / November 2023 the council completed a public consultation survey. There was an excellent participation rate with 8740 people responding (15% of households or 6% of the population). This is a representative sample of views across the council area, with significant figures from all age groups and property types. It has provided excellent information on our residents' views on waste and recycling and will be used to inform the council's decision-making process.

In summary the survey concluded:

- Residents want to recycle more.
- Residents want recycling to be easier.
- People are confused about what materials they can put out for recycling at present.
- Residents are keen to recycle food waste.
- People have limited space for additional bins/containers.

Modelling

The council have engaged an independent consultant, WSP, to carry out modelling of a number of recycling collection options aimed at increasing recycling levels and reducing the carbon footprint. WSP results indicate that we can improve recycling rates by introducing food waste collections and a wider range of recyclables; co-mingled collections (i.e. all recyclables in one bin) is cheaper than twin-stream collections, and increased frequency of collections does not have a significant effect on recycling rates. A preferred option will be recommended in due course.

Decarbonising the service

On 18 July 2023, Cabinet approved the switch from diesel fuel to Hydrotreated Vegetable Oil (HVO) for the waste and recycling fleet as an initial solution to reduce carbon emissions (CAB3409 refers). The recommendation was to proceed to draft a contract variation, and a mobilisation plan with the council's waste collection contractor to operate the existing waste and recycling collection fleet on HVO, to be considered as part of the 2024/25 budget setting process.

The contract variation and mobilisation plan have been drafted, and our contractor, Biffa Waste Services Ltd, has provided a cost for the switch to HVO. Although it is more expensive than diesel, from verified sustainable sources, HVO offers up to 94% reduction in carbon emissions and up to 50% reduction in particulates. It contributes to the circular economy and avoids extraction and combustion of fossil fuels.

The cost of switching to HVO has been accounted for in the Medium Term Financial Strategy and, subject to Cabinet and Council approval in February 2024, will allow the council to operate all frontline waste and recycling vehicles on HVO from April 2024. This will result in a reduction of 776 tCO_{2e} per year, reducing the council's current carbon footprint by 20%.

Subject to Council approval, the council will enter into an agreement with Biffa to switch to HVO in late February 2024.

The council is also considering the lowest carbon options in its procurement of the food waste vehicles needed to implement a food waste collection service. This will include conversations with Electric Vehicle (EV) suppliers to determine costs and infrastructure requirements for charging as well as further investigation to understand the electrical supply capacity at the Depot, and the work required to enable electrical vehicles to be accommodated there. Supporting the climate emergency and going greener faster are top council priorities and full consideration will be given to the best use of public funds in order to decarbonise the service; balancing the necessity to reduce carbon emissions with the cost and viability of EV supply and infrastructure.

Delivery Funding and Project Budget

DEFRA has confirmed that capital funding will be provided for investments made after 31 March 2023 and for running costs from 1 April 2026 onwards under the New Burdens doctrine.

“New burdens funding for food waste capital transitional cost will cover the costs of purchasing trucks and bins needed to deliver weekly food waste collections. Local authorities will receive a lump sum grant via a section 31 grant.”

“Capital transitional funding will be paid in the 2023/24 financial year, with transitional resource costs paid from the 2024/25 financial year and ongoing resource costs paid from 1 April 2026, with further details provided in due course.”

A proportion of ongoing increased operational costs with the current waste and recycling contractor is expected to be covered by the ‘New Burdens’ Funding. It is estimated that a minimum of 80% of reasonable costs will be covered.

Other one-off costs, such as communications and short-term change management, could also be expected to be supported under transitional resource costs funding, but this has not been confirmed.

Additional depot storage space will create additional costs. Whether there is additional funding for these costs is unknown at this stage.

Additional internal resources will be required to support this project including delivering the waste collection consultation exercise, communications, finance, legal, procurement, operations review and project management.

Extended Producer Responsibility (EPR) payments for packaging will be provided to local authorities, where packaging producers are made responsible for the costs of collecting and managing packaging waste through efficient and effective services. Initial estimates are that local authorities in England will collectively receive payments totalling in the region of £900 million per annum for managing household packaging waste. Details of funding have not yet been released.

A project delivery budget of £400k has been agreed with £300k provisionally allocated based on assumed resource requirements. There is also a further £500k project reserve. It is likely that costs will increase above the forecast and the reserves will be used to offset these costs. The implementation of the service changes will require additional funds including capital which have been addressed within the MTFs and budget process. As a result the budget RAG rating is currently green.

Timing

The delivery of this project will be contingent upon funding being made available by government in a timely manner. Because funding details are unclear, the timing for this project is currently rated Amber.

Project gateways

Stage	Start Date	Planned End Date	Projected End Date	Comments
Project initiation	Jan 23	July 23		The start of a process to develop a new waste strategy. This includes key decisions to be taken at the July Cabinet around approval to go out and consult, start negotiations with the current collection contractor to decarbonise the waste and recycling vehicles through the initial use of Hydrotreated Vegetable Oil (HVO) and to continue working with Hampshire County Council on developing the new Inter-Authority Agreement.
Exploration and Feasibility	July 23	Jan 24	Sep 24	<p>This stage has been extended due to the uncertainty created by the government change of direction outlined in Simpler Recycling in October 23. Exploration and feasibility work to be carried out in this stage includes undertaking a public consultation exercise, financial modelling and technical and operational modelling, which will produce a series of options. Once the preferred option is known, and depending on HCC's decision on the disposal infrastructure, proposals will be submitted to Cabinet for consideration. Costs are subject to confirmation of government funding and the details of the preferred option.</p> <p>HVO proposals will be considered as part of the MTFS, and a Deed of Variation is being prepared to enable it to progress, subject to budget approval.</p> <p>Variations to our existing contract with Biffa will need to be drafted and agreed in order to facilitate the required changes to the service.</p>
Design	Oct 24	Oct 25		This stage will involve the creation of an implementation plan to roll out the changes across the district, including potential infrastructure requirements and additional depot space.

Stage	Start Date	Planned End Date	Projected End Date	Comments
				Further consultation and engagement with residents will be used to facilitate a smooth transition.
Delivery	Oct 25	June 26		This stage will involve rolling out the implementation plan and ensuring that all elements are operational before the government deadline.

Upcoming milestones for current project stage

Task /Milestone	Start Date	End Date	Current End Date	% Complete	Comments / Actions	Outcome
Respond to HCC on our preferred collection service in consultation with Project Integra partners	Nov 23	1 st March 24	1 st March 24	0%	A collective decision is required from 11 Authorities.	To determine preferred collection system to enable the construction of disposal infrastructure by March 2026.
Public Consultation	Spring 24	Summer 24	Summer 24	0%	A consultation on details of the proposed changes will be carried out in Summer 2024	The purpose of the consultation will be to seek resident views on the operational changes needed and to explore the.

Task /Milestone	Start Date	End Date	Current End Date	% Complete	Comments / Actions	Outcome
Technical and operational modelling	July 23	Nov 23	Jan 24	90%	There is a risk that procurement options will be affected by a national requirement for food waste/additional dry waste collections with many authorities entering procurement at a similar time,. i.e.... supply and demand issues.	Modelling has been carried out to determine the costs, technical implications and carbon effects of several options to implement the changes required. Work with the Estates department has commenced to acquire additional depot space. Contractual options for procurement of the additional services and assets have been explored and are being developed.
Consideration at HEP committee Jan 24	Nov 23	22 January 24	22 January 24	70%	Scrutiny of proposals prior to Cabinet	Selection of a preferred option for recycling improvements
Cabinet – 08 February 2024	Nov 23	08 February 24	08 February 24	65%	To provide a project update on workstream outcomes to date.	

Task /Milestone	Start Date	End Date	Current End Date	% Complete	Comments / Actions	Outcome
Cabinet – 14 March 2024	Jan 24	14 March 24	14 March 24	0%	To provide further information on indicative costs.	
Decarbonise waste and recycling vehicles using HVO	July 23	10 April 24	10 April 24	70%	Cost to be agreed through the MTFs process. There is a risk that HVO and diesel cost fluctuations exceed the budgeted cost.	Implementation will be subject to the cost being below the agreed budget cap.

Local Plan

Reporting Period: Quarter 3 2023/24 (1 October 2023 to 31 December 2023)

LEAD CABINET MEMBER: Cllr Jackie Porter

PROJECT SPONSORS: Dawn Adey

PROJECT LEAD: Adrian Fox

PROJECT MANAGER: Adrian Fox

Project RAG Status:	Timeline		Budget	
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Project Description and Outcome

It is a statutory requirement under planning legislation to have an up-to-date Local Plan with the objective of sustainable development and setting out detailed planning policies for the management and development of land and buildings.

The Local Plan sets out our vision and objectives for future development across the Winchester district outside the South Downs National Park – in Winchester itself, our market towns, villages and countryside. It includes new Development Management policies against which planning proposals will be assessed for housing, employment and open space as well as the specific sites needed to deliver the growth we have to accommodate over the next 15 years or more.

In accordance with planning legislation, the council must review its Local Plan every 5 years.

Project Managers Progress Report for Q3

The Strategic Planning team are working on analysing the recommendations from the Regulation 18 Local Plan consultation.

Four Local Plan Member drop in sessions have taken place (30/10/23, 01/11/23, 05/12/23 and 07/12/23) to discuss the recommended changes to wording of policies and site allocations.

Work will be undertaken in early 2024 on preparing a number of Local Plan Topic Papers as this was a key recommendation from the Planning Inspectorate Advisory meeting held in June 2023. Officers are currently in the process of arranging a second Planning Inspectorate Advisory meeting.

Officers continue to work on the Evidence Base which needs to be concluded before the Regulation 19 Local Plan can be agreed by Cabinet / Full Council for public consultation. This includes:

- Retail and Town centre study.
- Strategic Transport Assessment.
- Preparing and agreeing Site Delivery Statements.
- Undertaking further work on a nutrient neutrality mitigation strategy.
- Preparing an Infrastructure Delivery Plan; and
- Updating the Statement of Community Involvement

A six week consultation was held between 10 October 2023 and 21 November 2023 on the Statement of Community Involvement. This is due to be reported to Cabinet on 24 January 2024.

Officers are also identifying any new work that needs to be undertaken to support the Local Plan that has come out of the representations which has included undertaking work on:

- The need for student accommodation; and
- Flood site sequential test.

Officers are still attending meetings with neighbouring Local Planning Authorities which will be used to inform the content of Statement of Common Grounds.

Project gateways

Stage	Duration (months)	Start Date	Planned End Date	Projected End Date	Outcome
Concept	28	Jul-18	Oct-20		Produce the new Local Plan Evidence base
Feasibility	2	Feb – 2021	April -2021	Completed April 2021	Consultation on the Strategic Issues and Priorities document took place between Feb and April 2021 for a period of 8 weeks
Design	2	Nov -2022	Dec – 2022	Completed December 2022	Consultation on the Draft Regulation 18 Local Plan took place between 2 November to 14 December 2022, for a period of 6 weeks.
Plan for Delivery	2	Quarter 2 July – 2024	Quarter 2 Sept -2024		Consultation on the Submission version of the Regulation 19 Local Plan.
Delivery	2	Quarter 3 Oct 2025	Quarter 3 Dec 2025		Adoption of the new Local Plan
Handover & Review	-	Ongoing	Ongoing		Monitoring the Local Plan and start the review process at the appropriate time

Upcoming milestones for current project stage

Task/Milestone	Start Date	End Date	Projected End Date	% Complete	Outcome
Consultation on the SIP Document	Sept 20		Nov/Dec 22	100	<p>Consultation on the Strategic Issues & Options Document took place from 11 February to 12 April 2021. The consultation period was extended to 8 weeks in recognition that it was taking place during a national lockdown. Despite this, there was a really excellent response (over 2,200 representations).</p> <p>A summary of all the feedback received from the Strategic and Priorities consultation informed draft Local Plan ('Regulation 18' stage) was published for consultation in Nov/Dec 2022 on the new LP website. www.localplan.Winchester.gov.uk</p>
Consultation on the draft Reg 18 Local Plan	Nov 22	Nov /Dec 22	Dec 22	100	This milestone has been achieved.
Analyse representations and complete the Evidence Base	Jan 23	Dec 23	March 24	90	<p>Over 3,400 representations have been received. Representations that were not submitted on Citizen Space had to be entered onto the system and then divided up according to topic.</p> <p>Work is well underway on completing the analysis of the representations and drafting recommended changes to draft policies which have been the subject of four Member drop in sessions. Work is being undertaken by Officers on the omission sites. A Sustainability Appraisal/Habitats Regulations Assessment will need to be undertaken to assess any</p>

Task/Milestone	Start Date	End Date	Projected End Date	% Complete	Outcome
					changes to the policies alongside work on a Local Plan Viability Assessment. Work on completing the evidence base for the Local Plan also needs to be completed.
Consultation on the submission version of the Local Plan (Reg 19)	Quarter 2 - July 2024	Quarter 2 -Sept - 2024			
Examination of the Local Plan	Quarter 4 - Jan 2025	Quarter 4 – March 2025			
Adoption of the Local Plan	Quarter 3 – Oct 2025	Quarter 3 – Dec 2025			

New Homes Programme

Reporting Period: Quarter 3 2023/24 (1 October 2023 to 31 December 2023)

LEAD CABINET MEMBER: Cllr Westwood

PROJECT SPONSORS: Simon Hendey

PROJECT LEAD: Andrew Palmer

PROJECT MANAGERS: Andrew Palmer

Project RAG Status:	Timeline		Budget	
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Project Description and Outcome

The cost and affordability of housing in Winchester district is a serious problem and there is a genuine shortage of affordable properties in Winchester. Providing affordable housing can help tackle these problems and delivering new homes is a council priority.

The council is constructing new affordable council homes and also working with registered providers (sometimes known as Housing Associations) to provide new affordable housing across the district.

Housing will not be built for profit; it will be to meet the needs of Winchester people who cannot afford a home of their own.

Project Managers Progress Report for Q3

Updated summaries are provided against each project below. A total of 82 new homes are currently on-site (at Southbrook Cottages, and Winnall). The 54 homes scheme at Whiteley was completed at the end of August 2023 when the final phase of 16 homes were handed over.

The Local Planning Authority have been requested to determine the new homes applications for Corner House, unfortunately the application for Dyson Drive was rejected. 2 sewage treatment works have been upgraded to mitigate for nutrients which has resulted in a net saving of £300k on the Winnall Flats project.

The main risks to the programme are the continuing high interest rate and general slowdown of construction activity which are increasing costs of building new homes. Nutrient mitigation and the uncertainty around a resolution of this issue is affecting local supply.. All are being closely monitored.

Programme Detail

Completed to date - 192 (target 1000 between 2021 – 2030)

Project Name	No. new homes	Current Project Gateway*	Start Date	Projected End Date	Project Manager	Upcoming Milestone	Comments
Southbrook Cottages	6	Design	Nov-19	March-24	Deborah Sunley	Completion – March 2024	Completion delayed due to materials shortages
Woodman Close, Sparsholt	5	Design	Oct-19	March-25	Duncan Faires	planning application approved	Out to Tender
Winnall Flats	76	Design	Apr-20	Jan 24	Andrew Palmer	Completion	Completion delayed until Jan 24
Dyson Drive, Abbots Barton	8	Design	Jan-20	June-25	Deborah Sunley	Final Business Case	Planning application refused.
Corner House	6	Design	Jan-20	Jan 25	Deborah Sunley	Final Business Case	Planning application submitted; nutrient mitigation solution has been identified.
Witherbed Lane	4	Design	Sep-19	Jan 25	Duncan Faires	Approval of planning application	On-hold, Ecology objection to planning application due to loss of woodland, off-setting options being considered.
Whiteley (CAB3304 refers)	54			June-23	Andrew Palmer	Completion	Scheme completed

Project Name	No. new homes	Current Project Gateway*	Start Date	Projected End Date	Project Manager	Upcoming Milestone	Comments
LAHF Property Purchase	39		Feb 23	Nov 23	Andrew Palmer	completion	32 properties completed. Contracts exchanged on a further 7 properties to be acquired by July 24.
Extra Care Projects	140	inception	2023	2027	Simon Maggs	Outline business case	2 schemes on S106 sites under discussion, Whiteley (phase 9) and Kings Barton (phase 2b)
Waterloo Rd, Micheldever	8	Community consultation	2023	2025	Duncan Faires	Outline business case	Consultation event completed in Oct 23. Feedback to local Members and Parish and design amended where necessary.
Wine Cross Cottages, Boarhunt	5	Community consultation	2023	2025	Deborah Sunley	Outline business case	Community consultation event underway, results in Jan 24

Station Approach – Stage 1

Reporting Period: Quarter 3 2023/24 (1 October 2023 to 31 December 2023)

LEAD CABINET MEMBER: Cllr Kelsie Learney & Cllr Martin Tod

PROJECT SPONSORS: Dawn Adey & Ken Baikie

PROJECT LEAD: Emma Taylor

PROJECT MANAGER: Kirstin Shaw

Project RAG Status:	Timeline		Budget	
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Project Description and Outcome

This is a fresh look at an area of opportunity that has potential to create a welcoming gateway to the city and an enhanced public realm.

The project has completed Stage 1 and has progressed to Stage 2.

The aim of the first stage was to explore the possibility of working jointly with Network Rail (NRIL), and London & Continental Railway Property (LCR) to see if we could bring forward our landholdings to regenerate the area known as Station Approach and re-develop these brownfield sites. This area is allocated in the local plan (current and emerging) for regeneration. The steps undertaken towards this aim were as follows:

- **Market analysis**
- **Public consultation and engagement with key stakeholders**

- **Parking usage and forecasting study**
- **Capacity Study**

The data collected from the work streams above was collated into a Strategic Outline Case (SOC) demonstrating that there is evidence of sufficient viability to proceed to the next stage of the project. On 18th July 2023 Cabinet approved the decision to move to Stage 2.

Stage 2 will consist of developing a concept masterplan that covers the whole area, builds upon the previous work and aligns to the emerging local plan Reg18/19 requirements. The creation of a concept masterplan for the entire area, including NRIL's sites, that, once endorsed by Cabinet, will become a material consideration for any future developer means that even if the area is regenerated one site at a time in the future, the sites will all be governed by this overarching concept masterplan. This will ensure each part complements the others and creates a cohesive sense of place with an enhanced, connected public realm. It is anticipated that the completed concept masterplan will be submitted to Cabinet for endorsement in early 2025.

This project is being managed by gateways and continued business justification will need to be demonstrated at each gateway checkpoint before the project is allowed to proceed to the next stage.

Project Managers Progress Report for Q3

Procurement of multi-disciplinary Concept Masterplan Team

The Project team have completed the process of procuring a team that can articulate our vision and produce a concept masterplan for the Station Approach area that is viable, deliverable and meets council, stakeholder and community ambition to ensure that the regeneration potential of the area is realised.

A multi-disciplinary team including the following disciplines has been appointed to undertake this work:

- Master planning, to include:
 - Urban design
- Transport planning
- Public realm and landscape design

- Energy and utilities infrastructure planning
- Community/stakeholder engagement and consultation
- Sustainability
- Heritage / Archaeology

Cabinet Committee Regeneration

On 04 October 2023, the project team provided the cabinet committee regeneration an update on the procurement process and submitted the project risk register for review. The documentation from this meeting can be reviewed [here](#) and the recording can be viewed [here](#).

Appointment of Design Engine Architects Ltd

After completing an open tender exercise and evaluating the 16 submissions received, the council have appointed Design Engine Architects as the lead consultant for the concept masterplan. Work began on 06 November 2023. Design Engine have local offices in Winchester very near to the project site and have worked over nearly two decades masterplanning development at the University of Winchester where they have delivered a series of award-winning buildings enhancing the campus. The practice has forged a strong local connection to the city through both its work and their team, many of whom live locally..

The team consists of Design Engine (lead consultant & architect), New Masterplanning (urban design & community engagement), Steven Bee Urban Counsel (heritage & urban planning), Urban Movement (transport and cycling/walking infrastructure design) and ARUP Engineering (energy, utilities, civil & transport engineering). The team will work with residents and other key stakeholders to shape the concept masterplan including public engagement over the coming months.

Project Gateways

Stage	Duration	Start Date	Planned End Date	Projected End Date	Outcome
Start Up	20 months	Nov 21	July 23	July 23	Completed on time and within budget.

Stage	Duration	Start Date	Planned End Date	Projected End Date	Outcome
<p>Stage 1 - High-level explorative studies to determine indicative viability. Engagement and consultation with stakeholders to determine aspirations and appetite for any potential future proposals.</p>					
<p>Initiation</p> <p>Stage 2 – Development of a concept masterplan (CMP) for the whole area.</p>	<p>20 months</p>	<p>Aug 23</p>	<p>March 25</p>	<p>March 25</p>	<p>This stage will consist of the development of a concept masterplan. It will continue to build on the engagement approach approved by Cabinet in July 2022 to ensure stakeholders are involved in shaping the development of the CMP and will include the following activities.</p> <ul style="list-style-type: none"> • Procurement of multi-disciplinary CMP team. • Baseline Assessment. • Interim CMP and Station Approach Vision. • Consultation on interim CMP and Vision. • Consideration of feedback and creation of preferred CMP. • Submission of the completed CMP for Cabinet endorsement • Feedback to community and stakeholders

Stage	Duration	Start Date	Planned End Date	Projected End Date	Outcome
Delivery					
Closure					

Upcoming Milestones for Project Stage

Milestone	Start Date	End Date	Current End Date	% Complete	Comment
Cabinet Committee Regeneration	04/08/23	04/10/23	04/10/23	100%	Officers provided a verbal update and presentation and submitted the SA Risk register for review on 4 October
Develop concept masterplan (CMP)	06/11/23	31/03/25	31/03/25	10%	This workstream commenced on 06 November 2023
Cabinet Committee Regeneration	02/01/24	08/02/24	08/02/24		Officers will prepare a verbal update and presentation for review and introduce key members of the Design Engine team to the committee.
Develop and agree engagement plan for CMP	02/01/24	30/04/24	30/04/24		Officers will work with the CMP team to prepare an engagement plan that aims to reach a broad audience and encourages widespread participation in shaping the CMP.

Winchester Movement Strategy (WMS)

Reporting Period: Quarter 3 2023/24 (1 October 2023 to 31 December 2023)

LEAD CABINET MEMBER: Cllr Kelsie Learney

PROJECT SPONSORS: Simon Hendey

PROJECT LEAD: Andy Hickman

PROJECT MANAGERS: Lucy McKeown

Project RAG Status:	Timeline		Budget	
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Project Description and Outcome

The Winchester Movement Strategy (WMS) was adopted by Winchester City Council (WCC) and Hampshire County Council (HCC) in spring 2019.

WCC and HCC want to remove constraints to travel and transport around Winchester to enable growth and make the city a healthier and more accessible place to live, work and visit. We need a widely supported strategy, based on strong evidence, which clearly demonstrates realistic, safe and affordable priorities. This will help us to identify initiatives to improve movement across the city of Winchester and put us in the best position to prepare strong business cases to bid for future funding.

It identifies these three priorities:

- Reduce city centre traffic.
- Support healthier lifestyle choices.
- Invest in infrastructure to support sustainable growth.

Following adoption, the two councils have been undertaking feasibility work, through which a set of ten proposed “next steps” schemes have been identified. This work also included the preparation of a Local Cycling and Walking Infrastructure Plan (LCWIP) for the city. This has involved engagement with businesses and with cycling and walking stakeholders.

Project Managers Progress Report for Q3

Work on the ten next step proposals continues.

The city Local Cycling and Walking Infrastructure plan (LCWIP) primary routes are being reviewed to ensure compliance with cycle infrastructure design LTN1/20 guidelines and work has commenced to start looking at the secondary cycle route network and walking zone. City LCWIP to be combined with district LCWIP (in two parts) to make one Winchester LCWIP. The district LCWIP is due to go to public consultation post May elections.

We are working on pre-planning advice for the proposed micro-consolidation centre trial with two potential locations identified on the edge of the city centre. Consultant commissioned by Solent Transport to develop the scheme further. A number of LCWIP active travel schemes have been progressed to be installed over the next quarter or have been completed by HCC in the city including:

- Advance Stop Lines (ASLs) at Jewry Street, North Walls and Hyde Street – completed new early release signals for cyclists to be installed.
- A model filter on Hyde Church Lane,
- TRO to permit cycling on the pedestrianised section of Middle Brook Street and,
- The trial of a puffin crossing on Romsey Road.

Preliminary and detail design work has commenced on the Worthy Road Active Travel Corridor with Phase 1 of works, the crossing between Dyson Drive and Stoke Road to be undertaken in early summer 2024. HCC and WCC are considering how best to take forward the Mini Holland and Bridge Street work.

Project gateways

Phase 1 - Identify Options

Phase 2 - Detailed Assessment.

Phase 3 - Engagement with the public

Project Name	Phases	Current Project Gateway*	Start Date	Projected End Date	Internal Resources	Upcoming Milestone	Comments
Cycling and Walking Improvement Plan	Phase 1	Phase 1 study completion	Aug-19	Feb-20	Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	May-20	Nov-20	None required	Review of designs based on engagement with HCC engineers, the walking group and the cycling groups	Completed. Summary Report issued.
Freight & Delivery	Phase 1	Phase 1 study completion	Aug-19	Jan-20	Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.

Project Name	Phases	Current Project Gateway*	Start Date	Projected End Date	Internal Resources	Upcoming Milestone	Comments
	Phase 2	Completion of phase 2	May-20	Oct-20	None required	Comments on Draft Freight and Delivery Plan to be provided	Completed. Summary Report issued.
Bus Provision	Phase 1	Phase 1 study completion	Sep-19	Mar-20	Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	Jun-20	Jan-21	None required	Continued coordination with CWR as design developed	Draft report completed.
Movement and Place	Phase 1	Phase 1 study completion	Sep-19	Mar-20	Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	Jun-20	Dec-20	None required	Engagement with walking and cycling groups	Comments on draft completed. Summary Report issued.

Project Name	Phases	Current Project Gateway*	Start Date	Projected End Date	Internal Resources	Upcoming Milestone	Comments
Park & Ride	Phase 1	Phase 1 study completion	Jul-19	Mar-20	Next stage contained in transport team	Phase 2 study completion Sept	Completed Phase 1. Summary Report Issued.
	Phase 2	Completion of phase 2	May-20	Jan-21	None required	Review of designs based on engagement with HCC engineers	Summary Report issued.
WMS Public Consultation	Phase 3	Underway	Dec 21	May 22	Transport team assisting HCC who are leading	Consultation Report issue May 2022	Consultation Report published
Friarsgate / Union Street One-Way Study	Phase 3	Atkins led Study underway	Oct 21	September 22	Transport Team to input and review study	Study Report August 22	Draft Feasibility Study completed.
Worthy Road / Worthy Lane Study	Phase 3	HCC led Study underway	Oct 21	Spring 23	Transport Team to input and review study	Feasibility Study Spring 2023	Bid for funding to undertake design work submitted to DfT successful

Project Name	Phases	Current Project Gateway*	Start Date	Projected End Date	Internal Resources	Upcoming Milestone	Comments
W1 Pre-Feasibility Study (section 1) – Upper High Street / Sussex Street	Phase 3	HCC led Study Underway	Oct 21	September 22	Transport Team to input and review study	Study Report September 22	Draft Concept Study completed

Upcoming milestones for current project stage

Task/Milestone	Start Date	End Date	Current End Date	% Complete	Comments / Actions	Outcome
Worthy Road Active Travel Corridor Improvements Phase 1	Summer 2023	Summer 2024		25	Prelim and detailed design work and engagement	Design of walking and cycling improvements along Worthy Road corridor

Deliverables	Expected date of achievement	On target (Y/N)	Comments
City LCWIP	Autumn 2024	Y	Delay due to review of LCWIP in line with other Hampshire LCWIPs
Micro consolidation Centre Trial	Spring 2024	Y	

